CNCC PRE-ADVISING WORKSHEET

Name: _____ **S#:** S_____ **My Program of Study (Major):** _____

This worksheet is designed to help you prepare for your advising appointment. Please complete it before your scheduled appointment and bring it with you. This is a planning guide, not an official registration agreement.

1. **Contact your advisor to set an advising appointment.**
   Find out who your advisor is: www.cncc.edu → Navigate → Appointments → My Team **or** www.cncc.edu → Crossroads → Degree Works card →DegreeWorks **or** contact Advising at 800.562.1105 or advising@cncc.edu.

Advisor: _____ **Advisor Contact Info:** _____
Appointment Date and Time: _____

2. **Review your progress toward the completion of your degree/certificate.**
   www.cncc.edu → Crossroads → Degree Works card →DegreeWorks

   If you're thinking about changing your major, you can explore other degree requirements by using the 'What If' feature in Degree Works.

Are you considering changing your major? If so, list options: _____

3. **Plan your tentative course schedule.**
   Before your advising appointment, explore available courses that align with your academic plan by visiting:
   www.cncc.edu → Academics → Course Schedule →Course Schedule Lookup

   Make a list of potential classes to discuss with your advisor. Aim to plan for at least 15 credit hours, and include backup course options in case your first choices are unavailable. Use the table below to draft your tentative schedule. You may also utilize Navigate Course Scheduler. Your advisor will help finalize your selections.

Course	CRN	Credits	Day	Time	Instructor	Location
ENG1021-101	20934	3	TR	10:45-12:00	Smarty Sparty	Rangely, Craig, Virtual, Online, etc.

4. **Check for holds on your account and resolve them before your advising appointment.**
   www.cncc.edu → Navigate → Holds **or** www.cncc.edu → Crossroads → Degree Works card →DegreeWorks

5. **Additional topics to discuss with your Advisor**
   Note any questions or concerns you'd like to address during your advising session such as changing your major, academic standing (e.g., GPA, probation, suspension), understanding CNCC academic policies, or anything else impacting your success.

Email or bring a completed copy of this form to your advisor to help plan for your upcoming appointment.
If you have questions or need help, call Advising at 800.562.1105 or advising@cncc.edu.

Name: **S#:** **Advisor:**

Semester Planner

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TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY
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8:00				
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