CNCC Spring COVID
Rangely Housing Safety Plan

Updated 11.18.20

The entire Colorado Northwestern Community College community is required to follow current public health guidance including, but not limited to the wearing of face coverings or masks, the practice of social distancing, and appropriate personal hygiene practices. We recognize that the COVID-19 epidemic is fluid in nature, and we remain prepared and ready to adjust our policies as needed and as directed by public health leaders.

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General Policies:

- **Room Assignments** - Students will be placed in single rooms for Spring 2021
  - Student Athletes and students in double occupancy rooms may be required to be COVID-19 tested prior to check in. See “COVID Testing” below for more details
- **Hall Assignment** – CNCC will attempt to accommodate student hall requests but placement will be within COVID policy requirements.
  - New Students will receive move in information shortly after receiving Residence Hall placement information via email in December.
  - Returning Students will also receive move instructions and times via email in December. - Staggered move in times will be assigned to limit contact and large numbers of students and families on campus at the same time.
- **Social Distancing** – 6ft where possible
- **Social Gatherings**: No gatherings of more than 10 permitted
- **Face Coverings Required** in Common/Public Areas
  - Face coverings will be available at entrances to residence halls or upon request
  - Face coverings are required inside of all CNCC buildings
  - Face coverings are not required in outdoor spaces so long as 6 feet of physical distance is maintained.
  - Face coverings are not required in your own room
- **Hand Sanitizer Stations** – Located at main entrances of Residence Halls
- **Practice Good Hygiene** – Wash hands with soap, refrain from touching your face, and sanitize commonly touched surfaces.
- **Disinfecting Wipes** – Will be available at main entrances of Residence Halls
- **Increased Cleaning and Sanitization** - Heightened cleaning and disinfecting of our facilities has been implemented
- **Signage** - Signs have been placed at the entry points of all buildings to remind students and employees of the mask, self-symptom check, and social distancing requirements, as well as a reminder not to enter the building if exhibiting any symptoms of illness.
- **Laundry Rooms** – Disinfecting of laundry machines after use is required.
- **Restrooms/Bathrooms**: Students are expected to social distance in common bathrooms
  - If showers are in use return to room and check back later
  - Sign in and schedule may be created if social distancing and use becomes an issue
- **Campus Open for All Students**: CNCC will open study areas (Computer Labs, Library, Gateway Center) for students who need to use computer labs, Wi-Fi, printing, or other resources on campus. Computers and other equipment used will be disinfected after each use. CNCC will provide disinfecting wipes.
- **Extended Quiet Hours**: Quiet Hours will be from 9:00 PM to 7:00 AM for all halls
- **Guest Policy Limited**: No non-resident guests will be permitted in residence halls (no off campus visitors) without the approval of the Vice President of Student Affairs
- **Limited Public Access**: For the Spring 2021 semester, members of the public will not be allowed on campus unless authorized by the Vice President of Student Affairs. This includes family and friends.
- **Increased Wellness Checks** – CNCC will monitor students’ health & wellbeing during the semester.
  - Do not leave your residence hall room if you are symptomatic.
  - If you do not feel well or develop symptom. Please contact John Anderson, Vice President of Student Services, at 970-629-9401 or john.anderson@cncc.edu immediately.
- **Self-Monitoring – Students**, faculty and staff will be asked to self-monitor and report on any COVID-19 symptoms. This will be facilitated through a symptom self-report entered via a web form. The form is located on our website or can be accessed by clicking Incident Form here.
  - Self-Screening mobile apps are available at no cost for Android and Apple smart phone platforms.
  - CNCC will provide download directions and use instructions for approved mobile app
• **Telehealth** – Each Resident Hall has a designated room with Telehealth options so students can speak with a doctor remotely for additional screenings, checkups, and directions on what to do if they need to see a physician.
  o Telehealth will be provided by CNCC in partnership with Local Public Health Departments and Clinics

**Check-In and Screening:**

**Required Prior to Check/Move in**
- If you or any guests planning to accompany you for move in feel ill or are exhibiting any COVID-like symptoms prior to check/move in please **DO NOT** come to your check in appointment and contact [Campus Life.](#)
- **Registered for Classes** – If you are not registered for classes, please log into [Navigate](#) to schedule an appointment with an advisor. You can also email [CNCC_advising@cncc.edu](mailto:CNCC_advising@cncc.edu) with any questions.
- **Submitted Immunization Records** – Proof of or waiver for Measles, Mumps, and Rubella 1&2 (MMR1 & MMR2) and Meningitis vaccine are required Please send to [admissions@cncc.edu](mailto:admissions@cncc.edu).
  - [Immunization Certificate](#)
   - [MMR 1&2 Medical Exemption Waiver](#) OR [MMR 1&2 Non-Medical Exemption Waiver](#) AND
   - [Meningococcal Waiver From](#)
   - Please contact Grace Stewart or Carol Sharp for questions or call 1-800-562-1105
- If you do not or have not received immunization/vaccinations – please complete –
  - [MMR 1&2 Medical Exemption Waiver](#) OR [MMR 1&2 Non-Medical Exemption Waiver](#) AND
  - [Meningococcal Waiver From](#)
  - Please contact Grace Stewart or Carol Sharp for questions or call 1-800-562-1105
- CNCC strongly encourages all students to complete these before arriving on campus to speed up check in

**Move-In Dates:** Dates are extended to allow for staggered move in times and minimal crowds
- January 3rd and 4th - Staggered Move in for Athletics returning early, students will receive an email with specific check in time and date.
- January 8th - New student check-in
- January 9th and 10th - Returning Student staggered check in, students will receive an email with specific check in time and date.

**Staggered Move-In Times** – to avoid large crowds
- Students moving into the residence halls will be emailed placement information and a move in appointment to their email address in December. If you need to change your move-in, appointment contact [Campus Life.](#)
- Please make sure you arrive at your scheduled move in time. Students that arrive early will be asked to wait. Students that arrive late will have to wait until the next open move in time.

**Limited Number of Guests:** Students may have no more than 2 guests with them during check/move in
- Groups larger than 1 student and 2 guests will be asked to remain off campus
- Due to COVID restrictions guests of students helping them to move in are asked not to linger in residence halls longer than necessary. After move-in is, completed guests are encouraged to explore other parts of campus and the community. Additional information will be provided upon arrival.

**Screening on Arrival** - Temperature Checks and Questions
- Screening areas will be set up at the campus entrance.
- Screening will be **REQUIRED OF EVERYONE** in vehicle
  - Students and guests are to remain in cars for screening process
  - Signage will indicate were to enter, wait, and stop
    - Student Ambassadors will greet you at the screening area
    - Student will be provided a questionnaire 48 hours in advance that they will need to complete
      - Questionnaire available at Check-In Stations
      - CNCC strongly encourages all student have these items completed before arriving on campus to speed up check in process
    - Ambassadors will take temperatures
    - If students need to complete registration, make deposits, or turn in immunization records instruction will be provided.
      - CNCC strongly encourages all students to complete these before arriving on campus.
    - Ambassadors will then provide directions to residence halls for move-in

**Move-In Procedure:**
1. Once screenings are completed proceed to designated Residence Hall
2. Park and Enter Main Entrance of Residence Hall
a. Face Coverings are Required – Provided – Encouraged to bring your own #SpartanMaskUp
3. Check-In with Resident Assistant (RA) at RA Station or Front Desk
4. Get Keys, Photo ID, General Info, and Directions to Room
   a. RA Checks Immunization Records, Deposits, Application, and Registered in a minimum of 12 Credit Hours
      i. CNCC strongly encourages all student to complete these items before arriving on campus.
5. Proceed to Room and Complete Room Condition Form (RCF)
6. Return RCF to RA at Front Desk – RA will check RFC and notify Facilities of any issues
7. Student then clear to move into room
8. Due to COVID restrictions guests of students helping them to move in are asked not to linger in residence halls longer than necessary. After move-in is completed, guests are encouraged to explore other parts of campus and the community. Additional information will be provided upon arrival.

COVID Testing:
- COVID Testing may be required of all students.
- Students may be required to be COVID-19 tested.
  o CNCC is coordinating with Rangely District Hospital and Rio Blanco Public Health to provide and administer testing.
  o There will be no charge for the test.
  o CNCC Housing staff will assist with questions and coordination of testing.
  o More information on testing will be sent closer to school starting.
  o Contact Campus Life if you have questions
- Students with medical conditions or high risk will be advised to take personal assessment of the risks of COVID and residence hall living.
- Self-Monitoring – Students, faculty and staff will be asked to self-monitor and report on any COVID-19 symptoms. This will be facilitated through a symptom self-report entered via a web form. The form is located on our website or can be accessed by clicking Incident Form here.
  o Self-Screening mobile apps are available at no cost for Android and Apple smart phone platforms.
  o CNCC will provide download directions and use instructions for approved mobile app

Other CNCC Plans
1. CNCC Spring 2021 Open Campus Safety Plans
2. CNCC Spring 2021 Open Campus Safety FAQ
3. CNCC Spring 2021 Athletics Safety Plan
4. CNCC Spring 2021 Food Services Safety Plan
5. CNCC Spring 2021 Rangely Housing Safety Plan
6. CNCC Spring 2021 Craig Housing Safety Plan
7. CNCC Spring 2021 Facilities Cleaning and Safety Plan
8. CNCC Spring 2021 Offices & Employee Safety Plan