

**COLORADO NORTHWESTERN COMMUNITY COLLEGE  
JOB DESCRIPTION**

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**POSITION TITLE:** Athletic Trainer Intern

**DEPARTMENT:** Athletics

**REPORTS TO:** Head Athletic Trainer

**SUPERVISES:** N/A

**FLSA:** Exempt  Non-Exempt

**DOCUMENT STATUS:** New/Date: 3/11/2019 Revision #: 1 Date: \_\_\_\_\_

**TRAVEL:** Travel is required

**COLLEGE-WIDE**  **CAMPUS:**  RANGELY  CRAIG

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**ABOUT COLORADO NORTHWESTERN COMMUNITY COLLEGE**

Colorado Northwestern Community College (CNCC) fosters educational excellence and student success, prepares students for local and global citizenship, anticipates and responds to the needs of surrounding communities, and contributes to evolving regional economic development. CNCC is a small, rural community college located in Northwest Colorado with campuses located in Rangely, CO and Craig, CO. Please visit the CNCC website at [www.cncc.edu](http://www.cncc.edu) for application submission details.

**Review of applications will begin immediately.**

**GENERAL SUMMARY:**

The Athletic Trainer Intern will assist the Head Athletic Trainer with the daily operation of the CNCC Athletic Training room. There will be opportunities to shadow at the local physical therapy clinic and receive a Commercial Driver's License (CDL). Specific sport assignments will not be known until report dates. This is a 9-month temporary assignment. Contract date runs from August 1, 2019 through May 16, 2020, with a winter break from approximately December 8<sup>th</sup> – January 8<sup>th</sup>. (dates can be subject to change, according to the in season sports schedule) A month off for winter break should be expected. Intern is expected to work an average of 40 hours/week. There is also potential for the assignment to be renewed for an additional year if the intern is interested.

**PRIMARY DUTIES:**

1. Position responsibilities include injury recognition, rehabilitative care, providing first responder care and general medical management of the athlete and National Park Service Ranger trainees.
2. Assist Head Athletic Trainer with treatment of athletes, National Park Service Ranger trainees, as well as educational outreach to sports medicine students and community.
3. Intern will be expected to advocate for the athletic training profession with professional outreach in the community and region.
4. Including but not limited to coverage of volleyball, men and women's soccer, men and women's rodeo, men and women's basketball, baseball and softball.
5. Diagnosis/rehabilitation/preventative strength and conditioning of the National Park Service Ranger Academy.
6. Potential travel between the Craig, Colorado campus and the Rangely, Colorado campus. A vehicle will be provided.
7. The certified athletic trainer will work at Colorado Northwestern Community College. He/she will work alongside the head athletic trainer on site.

8. The intern will not be required to travel with the teams, but it is encouraged.
9. The intern will be responsible to assist with daily treatments, assessments, rehabilitations, and documentation.
10. Must be BOC Athletic Training Certified and be eligible for Colorado Athletic Training Registration.
11. The intern must have strong clinical assessment skills, in-depth knowledge on therapeutic modalities, and interpersonal skills.
12. Medium strength is required to position athletes for examination. May assist athletes as needed, helping them on and off the exam table.
13. The intern will have the availability to work with in season and out of season sports, and experience a non-traditional sport with rodeo.

**MINIMUM/ESSENTIAL QUALIFICATIONS:**

1. **Education and Training:** Bachelor's degree
2. **Prior Related Experience:**
3. **Licensure/Certification:** BOC certified and first aid certified
4. **Equipment Skills:**
5. **Other Qualifications:** ability to work weekends, evenings, and during scheduled breaks.

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**PREFERRED QUALIFICATIONS:**

- Education and Training: Master's degree

**APPLICATION INSTRUCTIONS**

All interested and qualified applicants are asked to submit a cover letter, resume and three letters of recommendation, along with a completed Colorado Northwestern Community College application for exempt employment to the Department of Human Resources.

**Colorado Northwestern Community College is an Equal Opportunity Employer**

Colorado Northwestern Community College does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to all students, employees and other designated groups.

## ESSENTIAL FUNCTIONS

In an 8 hour workday, this job requires:

N/A = Not Applicable

R = Rarely

O = Occasionally

F = Frequently

C = Continually

(less than 1/2 hour per day)

(1/2 - 2.5 hours per day)

(2.5 - 5.5 hours per day)

(5.5 - 8 hours per day)

Physical Requirements	N A	R	O	F	C	Describe any job duty that requires repetition or a unique application of the activity.
Sitting				X		
Stationary Standing				X		
Walking				X		
Ability to be Mobile					X	
Crouching (bend at knees)				X		
Kneeling/Crawling				X		
Stooping (bend at waist)				X		
Twisting (knees/waist/neck)				X		
Turn/Pivot				X		
Climbing			X			
Balancing				X		
Reaching Overhead				X		
Reaching Extension				X		
Manual Dexterity				X		
Pushing/Pulling						
1 - 10 lbs.				X		
11 - 20 lbs.				X		
21 - 35 lbs.			X			
36 - 50 lbs.			X			
51 - 75 lbs.		X				
76 - 100 lbs.		X				
Lifting/Carrying						
1 - 10 lbs.			X			
11 - 20 lbs.			X			
21 - 35 lbs.			X			
36 - 50 lbs.		X				
51 - 75 lbs.		X				
76 - 100 lbs.	X					

<b>Other physical demands:</b>						
<b>Sensory Requirements</b>	<b>N A</b>	<b>R</b>	<b>O</b>	<b>F</b>	<b>C</b>	<b>Describe any job duty that requires repetition or a unique application of the activity.</b>
Talking in Person					X	
Talking on Telephone					X	
Hearing in Person					X	
Hearing on Telephone					X	
Vision for close work					X	
Other Sensory Requirements					x	
<b>Environmental Requirements</b>	<b>N A</b>	<b>R</b>	<b>O</b>	<b>F</b>	<b>C</b>	<b>Comments</b>
Safety requirements (i.e. clothing, safety equipment required, activities performed)			X			
Exposures (i.e. fumes, chemicals, vibrations, humidity, cold, heat, dust, noise, blood & body fluids)		X				
Operation of equipment, tools, vehicles			X			
Required hygiene standards (food handling, clean, contaminated, and sterile equipment, etc.)	X					
Other environmental requirements:	X					

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This Job Description reflects Colorado Northwestern Community College’s best effort to describe the essential functions and essential qualifications of the job described. It is not an exhaustive statement of all the duties, responsibilities or qualifications of the job. This document is not intended to exclude an opportunity for modifications consistent with providing reasonable accommodation. This is not intended to be a contract. Your signature indicates you have read this Job Description and understand the essential functions and essential qualifications of the job.

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Employee Review: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor Review: \_\_\_\_\_ Date: \_\_\_\_\_