

CNCC Faculty,

As you have read in the message from President Granger, CNCC will be moving to a remote delivery protocol in order to complete the Spring Semester. Functionally, this will mean that all classroom instruction will be ceased on March 30th and courses will be required to finish the semester using D2L for both assignments and assessments. We realize this is less than ideal, however the current state of affairs regarding COVID-19 requires us to make the safety of our students and employees our top priority. As of today, every institution of higher education in the State of Colorado has adopted this strategy. We will no doubt experience pinch points but it's important to understand this is for the common good and we are not in this alone. Whatever difficulties we experience, we can be assured all other system schools are experiencing the same. To that end, we are in close dialogue with CCCS and all system schools to understand best practices and "on the fly" solutions for all of our students.

Given our current operational mandate to finish the semester via remote delivery, CNCC will be holding 4 "D2L Remote Delivery Trainings" next week. Every instructor is **required** to attend at least one of the training sessions. For those of you less comfortable using D2L, we encourage you to attend multiple sessions. As social distancing is important, we will be scheduling 6 separate rooms for each training session to minimize the number of individuals in a confined space. Training sessions will be delivered via WebEx. If you would prefer to participate in the training from your own desk and you have WebEx capability to do so, please simply communicate your intention with your Dean. It is **vitaly important/required** that everyone attend at least one session. During these training sessions we will be going over best practices and discussing all the tools you need to complete the semester successfully.

Training times and locations (WebEx details will be sent to your Outlook):

Monday, March 23rd, 10am

Monday, March 23rd, 2pm

Rangely Campus Rooms: Allsebrook 109, 106 and 105

Craig Campus Rooms: Computer rooms 117, 115, and 110

Tuesday, March 24th, 10am

Tuesday, March 24th, 2pm

Rangely Campus Rooms: Allsebrook 109, 106 and 105

Craig Campus Rooms: Computer rooms 117, 115, and 110

Due to the nature of the coursework, we have been given dispensation to have a limited amount of CTE instruction on our campuses. CTE programs which require industry/legally mandated physical contact hours, clinical time, or certification performance exams will be allowed to complete those hours to the best of our ability. These programs will **only** be allowed this exemption as applied to those special circumstances. Didactic instruction for CTE coursework is still required to take place via remote delivery. CTE instructional staff are directed to their Dean to determine the appropriate schedule.

As it relates to Concurrent Enrollment, students who are taking classes on our two respective campuses will be instructed in the same fashion as our post-secondary students. Concurrent students taking classes at their home school will still complete the semester according to their school district's protocol and we will accept the final grades when submitted. Nick and Bryant have already been in communication with our public schools and are working to make completion as simple as possible.

As previously mentioned, there will no doubt be issues that arise during these next 6 weeks. We will work diligently to address them as they present themselves. The college appreciates your patience and your perseverance during this incredibly stressful time. This is brand new to all of us, so please keep that in mind when communicating with students and staff. Remaining calm in the face of adversity and staying flexible for this short time period is the recipe for getting us back to normal operating procedures once this passes.

Keith

Keith Peterson, M.A.
Vice President of Instruction
Colorado Northwestern Community College
Office: (970) 675-3258
Email: Keith.Peterson@cncc.edu

500 Kennedy Drive
Rangely, CO 81648

