Good Afternoon Students,

As part of the Spring 2020 COVID-19 response, the CNCC will be offering the options for students to use what is called an S or U grading system. **S**, stands for satisfactory completion and would be issued for any grade that is a **C or better**. **U**, stands for unsatisfactory completion and would be issued for any **D or F grade**. It is important however to note, S/U would only replace the issued letter grade at the student’s request. Students who earn a letter grade (A, B, C, D, or F) are welcome and encouraged to keep the assigned grade.

For students:

- An S/U grade will simply allow you to pass the course or not. The S/U will not have any point effect your overall GPA.
- If you choose to keep your letter grade, it will maintain its normal numeric value toward your GPA.
- Each student is individually responsible for seeking a grade change and/or the possible ramifications of the change.
- To understand potential ramifications of changing a letter grade to an S/U, including but not limited to; financial aid, transferability, VA benefits, competitive admissions programs, industry certifications, please contact the CNCC Student Services office and speak with your Advisors.
- Withdraw date for CNCC Spring 2020 classes extended to Monday 4/20/20 to allow student time to analyze their options.
- S/U Grading option will open on 4/21/20 through 5/18/20. Students will have 10 days after the last day of the term to change to S/U grading option.

For competitive entry applicants and guaranteed admissions students (Nursing and Dental Hygiene):

- Transcribed grades of S will hold a GPA weight of 2.0 for the consideration of ranking within the applicant pool. *This applies to Guaranteed Admission track students as well as competitive entry students.*
- However, if an applicant’s calculated GPA for competitive entry programs is at or above that required by the program for all traditionally graded courses (ABCDF), but is below the required GPA when S or P grades are included, then the student will not be disqualified based on GPA, but will be ranked within the pool of applicants in accordance to their GPA calculated including S and P grades.
- This policy for competitive entry GPA scoring was voted on and approved by CNCC’s Academic Dean’s Council on April 6th, 2020 and will apply only to grades received during the Spring 2020 semester.
- To understand potential ramifications of changing a letter grade to an S/U, including but not limited to; financial aid, transferability, VA benefits, competitive admissions programs, industry certifications, please contact the CNCC Student Services office.

6 Steps to check and see if the S/U grading is right for you:
1. Get in touch with your Director of Student Support Caitlan Moore Caitlan.Moore@cncc.edu in the Student Services Department
   a. Here you will discuss your options, possible risk of changing to the S/U, and make sure to answer all your questions.
2. If the S/U options is right for you the Advisor will send the Registrar an email with that recommendation.
3. The student then needs to contact the Registrar Grace Stewart Grace.Stewart@cncc.edu and request the grading policy change form.
4. The student will complete and sign the form
5. Return the form to the Registrar
6. The Registrar will then make the changes.

Please let me or your academic advisor know if you have any questions we are happy to help and support you through these changes.

Thank you,

John R Anderson MBA
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