

Good Afternoon,

**PLEASE CHECK and ENCOURAGE STUDENTS TO CHECK EMAILS OVER BREAK** – This is a developing situation and updates will be provided through there.

CNCC has also created and updates page with all communications on our website:  
<https://www.cncc.edu/cncc-covid-19-updates>

**Campus: Will Remain Open**

Students are welcome to come into campus over Spring Break (Most Admin Staff will be here) or the week after to use campus resources such as Wi-Fi or Internet, printing and computers. However this is discouraged if the students have those options at home. This is to help slow the spread of the virus and allow CNCC to get certain preparations in place. If students are traveling they have a travel form to fill out which is mandated by the State and CDC to help provide information they will need if there is a case in the area.

Faculty and Staff Operations as Normal with the exception of now filling out the Travel Form to let CNCC know if you are traveling and where. This is a mandate from the system and CDC to help track and slow the spread of the virus. If you are traveling please fill this out.

**Housing: This will also be OPEN and Available** to students. Some student can't or don't want to leave/travel due to the virus but also they may have work or other obligations to attend to. This is a change to the normal Spring Break policy in our catalog.

Student do not have to leave housing residence halls or apartments over Spring Break or the week after.

If students have questions or need accommodation please have them come see, call or email Campus Life or myself.

Thank you,

*John R Anderson MBA*

Vice President of Student Affairs and the Craig Campus  
970-824-1110 Desk