



500 Kennedy Drive
Rangely, CO 81648

2801 West 9th Street
Craig, CO 81625

800.562.1105
www.cncc.edu

Dear CNCC Housing Students:

Every student must fill out one of the two forms below, please read the email entirely for all your information. Thank you for all the students who filled it out. If you have filled it out already, I apologize for the repetitive email as these lists are constantly changing.

1) **Move Out:** For those students that can move out of the residence halls and complete classes remotely/online:

https://cncc.formstack.com/forms/checkout_from_resident_halls

2) **Return to Residence Halls or Apartments:** For students that return to the CNCC residence halls or apartments and can finish classes online or may have some required in-person learning:

https://cncc.formstack.com/forms/spring_2020_covid19_staying_in_housing

Please Do NOT Come Back to Campus without one of these Forms Completed!

We want to avoid having large groups of students arriving to campus at the same time and we NEED to Screen Every Student Coming Back on Campus.

If you have already arrived on campus without screening or these forms, please call Jen Rea or John Anderson ASAP!

Rangely Campus: **Jen Rea** – Jennifer.Rea@cncc.edu or (970) 675-3229

Craig Campus: **John Anderson** – john.anderson@cncc.edu or (970) 824-1110.

As the COVID-19 situation continues to change daily, we at Colorado Northwestern Community College want to assure you that our top priority is your health and safety. Please keep checking your emails or you can keep up to date with the latest updates on our website at:

<https://cncc.edu/cncc-covid-19-updates>

Move Out: Students moving out may be subject to screening as they enter campus. The Campus Life Department will then provide a room check out form and simple check out directions. Students will then be able to enter the residence hall or apartment, pack and move



their belongings out. Please leave the completed check out forms and keys in the room before leaving campus.

CNCC wants to minimize contact between individuals and will have limited staff on campus, which is why this check out process has changed and the student will not have a member of Campus Life with them as they check out. **Failure to comply with check out procedures may result in disciplinary actions, forfeit of housing deposit, and additional cleaning fees.**

Return to Residence Halls or Apartments: Students may return to campus for several reasons, but CNCC strongly recommends limiting travel and completing course work from home. Upon return, students will be screened as they come on to campus and CNCC will continue to monitor our students' health and wellbeing. For students that return to the CNCC residence halls or apartments, please note:

- a) **Social Distancing Required:** 6 feet between people and limited contact.
- b) **Social Gatherings:** No gatherings of more than 10 permitted.
- c) **Practice Good Hygiene** – Wash hands with soap, refrain from touching your face, sanitize commonly touched surfaces (cell phone, door handles, etc.) Clorox Wipes are available in Campus Life in the Johnson Building on the Rangely Campus and in the Administrative Office with John Anderson on the Craig Campus.
- d) **Food Services:** Meals/Food Services will be provided, but there have been changes:
 - i) **Brunch and Dinner:** Only two meals a day:(1) Brunch 11:00 AM to 1:00 PM
(2) Dinner 5:00 PM to 6:00 PM
 - ii) **Take Out Options Available**
 - iii) **Social Distancing Required**
- e) **Student and Housing Codes of Conduct:** All standard codes and policies still apply. Additional steps will also be taken to promote wellness, including:
 - i) **Screening:** Students will be screened before they can enter the residence halls. CNCC will continue to monitor our students' health and wellbeing.
 - ii) **Quiet Hours** – Extended to 24 Hours for all Resident Halls and Apartments to comply with Social Distancing Recommendations
 - iii) **Visitors:** All visitors (family, friends, etc.) are temporarily prohibited from campus unless approved. Please contact Campus Life for information.



- (1) **Room Reassignments:** There will be reassignments of rooms to accommodate social distance requirements, allow for deep cleaning, and promote health and wellness. Ross Hall will be devoted for isolation/quarantine purposes as a precautionary measure in partnership with our local hospital and health officials if needed.
- f) **Campus Resources:** Campuses will remain open for ALL STUDENTS with limited staff for students who need to use computer labs, WiFi, and other resources. The CNCC Library and Gateway Centers on both campuses plan to remain open, but Social Distancing recommendations required. Computers will need to be disinfected after each use. Disinfecting wipes will be provided.
- g) **Limited Public Access:** During this time, members of the public will not be allowed on campus unless authorized. This includes family members and visiting friends. If you have people coming to help you move out please let Campus Life know before they arrive to campus.
- h) **Life in the residence halls** will be vastly different; there will be no gatherings in rooms or in the lobby. Students are expected to go their classes, grab food in the cafeteria and stay in their rooms in isolation. Students that insist on violating these rules will be asked to leave. (if necessary, additional staff will be employed to ensure that students are not gathering within the residence halls)
- i) **Campus Activities, Athletics, and Events:** All on campus student activities and sporting events have been cancelled for the remainder of the semester. We are still discussing plans for CNCC Graduation, which is currently scheduled for Saturday May 9th, 2020.

Please stay current on all campus updates by checking your email and the CNCC website at <https://cncc.edu/cncc-covid-19-updates> For the latest on the Coronavirus, visit www.cdc.gov and www.colorado.gov/cdphe/2019-novel-coronavirus

Please let us know if you have any questions.

Thank you,

John R Anderson MBA

Vice President of Student Affairs and the Craig Campus
970-824-1110 Desk
970-629-9401 Cell

