

Dear CNCC Students:

As the COVID-19 situation continues to change daily, we at Colorado Northwestern Community College want to assure you that our top priority is your health and safety. Please keep checking your emails or you can keep up to date with the latest updates on our website at: <https://cncc.edu/cncc-covid-19-updates>

Here are some of the actions we are taking:

- 1) **Spring 2020 Remaining Semester:** Many CNCC instructors will be delivering the remainder of their course content online or through other virtual and remote means. To know how your specific courses will be taught, please log into Desire to Learn (D2L). Instructions and updates will be posted in D2L by 12:00 pm (noon) on Friday, March 27<sup>th</sup>.
- 2) **Online Students:** Please continue as you have been your courses will remain unchanged. Please keep checking your emails and Desire 2 Learn (D2L)/Brightspace platform for any updates.
- 3) **Concurrently Enrolled (High School Students):** Nick Coccozella ([Nicholas.Coccozella@cncc.edu](mailto:Nicholas.Coccozella@cncc.edu)) our Director of Concurrent Enrollment and his team are working with high school counselors and principals to put plans in place. If your course or class is taught at the high school you attend, you will follow directions from your high school.
- 4) **On Campus Courses:** Some courses and programs have content that must be taught face-to-face on site. Students need to check with instructors to determine if they need to report to campus for certain classes. These classes and programs may include the following.
  - a) Cosmetology
  - b) Agriculture
  - c) Equine
  - d) Massage
  - e) Diesel Tech
  - f) Auto Tech
  - g) Nursing
  - h) Dental Hygiene
  - i) National Park Services (NPS)
  - j) Aviation Flight
  - k) Aviation Maintenance
- 5) **Return to Campus:** Students may return to campus for several reasons, but CNCC strongly recommends limiting travel and completing course work from home if possible. Students who may need to return to campus include:
  - a) Students residing in residence hall or apartments
  - b) Students with required in person course work
  - c) International students
  - d) Students with jobs in the Rangely or Craig areas
  - e) Students who do not have internet access at their permanent homes or need other resources
  - f) Any students who wants to remain on campus or in housing
- 6) **Completing Course Work:** If students are able to complete their coursework online, remotely, virtually, etc. we strongly recommend that students move back to their permanent residence and complete their coursework online without interruption. If our international students plan to return to their home countries, they may also complete their coursework online and remotely.
- 7) **Return to Residence Halls or Apartments:** For students that return to the CNCC residence halls or apartments, please note:
  - a) **Social Distancing Recommended** — 6 feet between people and limited contact.
  - b) **Practice Good Hygiene** – Wash hands with soap, refrain from touching your face, sanitize commonly touched surfaces (cell phone, door handles, etc.) Clorox Wipes are available in Campus Life in the Johnson Building on the Rangely Campus and in the Administrative Office with John Anderson on the Craig Campus.
  - c) **Student and Housing Codes of Conduct:** All standard codes and policies still apply. Additional steps will also be taken to promote wellness, including:
    - i) **Quiet Hours** – Extended to 24 Hours for all Resident Halls and Apartments to comply with Social Distancing Recommendations

- ii) **Visitors:** All visitors (family, friends, etc.) are temporarily prohibited from campus unless approved. Please contact Campus Life for info.
  - iii) **Screening:** Upon return, students will be screened and questioned before they can enter the residence halls. CNCC will continue to monitor our students' health and wellbeing.
  - d) **Social Gatherings** In accordance with state orders, no gatherings of more than 50 people will be permitted.
  - e) **Room Reassignments:** There will likely be some reassignments of rooms to accommodate social distance requirements, allow for deep cleaning, and promote health and wellness.
  - f) **Food Services:** Meals/Food Services will be provided; however, CNCC Cafeteria services will be altered in accordance with orders from the Governor of the State of Colorado.
  - g) **Campus Resources:** Campuses will remain open for ALL STUDENTS with limited staff for students who need to use computer labs, WiFi, and other resources. The CNCC Library and Gateway Centers on both campuses plan to remain open, but Social Distancing recommendations still need to be followed. Computers will need to be disinfected after each use. Disinfecting wipes will be provided.
  - h) **Limited Public Interaction:** During this time, members of the public will not be allowed on campus unless authorized. This includes family members and visiting friends. If you have people coming to help you move out please let Campus Life know before they arrive to campus.
- 8) **Move Out:** For those students that are able to move out of the residence halls, we ask that you contact the Campus Life Department to make an appointment to move out. More information on move out times will be provided shortly as we want to avoid having large groups of students arriving to campus at the same time. Once the move out details are finalized and sent to you, please schedule an appointment through Campus Life with Jen Rea for Rangely Campus at [Jennifer.Rea@cncc.edu](mailto:Jennifer.Rea@cncc.edu) or (970) 675-3229 or John Anderson VPSS for the Craig Apartments at [john.anderson@cncc.edu](mailto:john.anderson@cncc.edu) or (970) 824-1110.

Details on move out times and schedules will be sent out shortly. Below is an option for a company that will move student belongings out of the residence halls or apartments and then ship them to you. This is an option if you do not want to return to campus, please note that the cost of the service is the responsibility of the student.

Dorm Movers: <https://www.dormroommovers.com/>

- 9) **Campus Activities, Athletics, and Events:** All on campus student activities and sporting events have been cancelled for the remainder of the semester. We are still discussing plans for CNCC Graduation, which is currently scheduled for Saturday May 9<sup>th</sup>, 2020.
- 10) **Student Services and Administrative Services** will follow normal business hours from 8:00 AM to 5:00 PM, Monday through Friday. Campuses will be closed Saturday and Sundays. However, many employees in these divisions may be working remotely, so please call (1-800-562-1105) or email ([admissions@cncc.edu](mailto:admissions@cncc.edu)) before coming into the office.

Please stay current on all campus updates by checking your email and the CNCC website at <https://cncc.edu/cncc-covid-19-updates> For the latest on the Coronavirus, visit [www.cdc.gov](http://www.cdc.gov) and [www.colorado.gov/cdphe/2019-novel-coronavirus](http://www.colorado.gov/cdphe/2019-novel-coronavirus)

Please let us know if you have any questions.

Thank you.



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