

COLORADO NORTHWESTERN COMMUNITY COLLEGE MOFFAT COUNTY
AFFILIATED JUNIOR COLLEGE DISTRICT BOARD OF CONTROL MEETING
Regular Meeting- December 17, 2018

Board Attendees: Mike Anson, Zach Allen, Terry Carwile, Andy Daniels, and Lois Wymore

College: Ron Granger- CNCC President, Sue Samaniego-Foundation Director, Keith Peterson-VP of Instruction, James Caldwell-VP of Business & Administration, Jane Hume-Adjunct Instructor, Kathy Powell- CNCC CTE Dean

Audience: Judy Lewis, Jon Ponikvar, Pam Foster,

6:00 PM - Regular Meeting

1.0 Call to Order/Pledge of Allegiance/Moment of Silence/Roll Call

The meeting was called to order at 6:00p.m. The Pledge of Allegiance was said, a moment of silence was observed, and roll call was taken.

2.0 Executive Session

Pursuant to (§24-6-402(4)(a), C.R.S.), the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest;

Lois Wymore made a motion to adjourn to executive session pursuant to (§24-6- 402(4)(a), C.R.S.), the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest; Terry Carwile seconded the motion. Motion carried unanimously.

Zack Allen made a motion to come out of executive session with a second by Lois Wymore. Motion carried unanimously. No action was taken.

3.0 Approve/Change Agenda for the meeting

Andy Daniels made a motion to amend the agenda to include the approval of the minutes for the Email Meeting on December 13, 2018, Zack Allen seconded. Motion carried unanimously.

Zack Allen made a motion to amend the agenda to include under 6.0 in purse an MOU with the Community College System, this will be action item 6.2 Andy Daniels seconded. Motion carried unanimously.

4.0 Audience Comments

Pam Foster, Moffat County community member. She is asking that this board

reconsider the board to not sell/give away any land to the hospital. She would like to the board to reconsider any decision that they make. She is also concerned about what the hospital is looking at putting on that property. She would like for the board to really think hard about the decision and how it would effect the college in 10, 20, 50 years down the road.

5.0 Old Business

5.1 Update on Sale of Trapper Building

Refer to 5.2.1

5.2.1 Extend Lease for 2 Months

Andy Daniels made a motion to extend the lease from 2 months at the current lease rate, to allow them to get the sale of the property closed. Zack Allen seconded.

5.2 Update on VSS/Craig Campus Search and the subsequent coverage plan due to departure of interim VPSS/Craig

This search has been extended and relisted with ACCT to start recruiting for this position. We are looking at the first of March for application review and then looking at hiring sometime in April. James and Keith are currently covering the campus. Mike Anson inquired about Title IX coverage and Keith Peterson is currently trained and we are looking at training additional staff after the first of the year.

5.3 Update on Housing Proposal

5.3.1 Valley Vista Inn Proposal

Ron provided information about Valley Vista Inn selling the property to the college. It is somewhere in the \$350,000 price range. There are 19 hotel rooms and then an additional residence that will be included. We are getting an assessment on the property to determine what the upgrades and necessary needs are for the property.

Terry Carwile inquired about the Quality Inn lease. He also inquired about who would be taking this property over, would it be the District or the State? Currently, we are just in the investigation process. The lease option is still on the table as well.

Lois Wymore inquired about student housing for the spring. We are currently using the Ridge View apartments.

5.4 Update on Sale of land to hospital

Zack Allen made a motion to reopen and reconsider the originally proposal to

transfer portions of Lot 2 and 5 to the hospital that was amended on February 26, 2018. Lois Wymore seconded. Allen explained the original motion that was made in February, 2018. He stated there was additional comments from the community as well as the state system. Since that time the hospital has offered to pay fair market value for those lots. This would be reconsidering this original motion with the additional consideration with the hospital paying the College Board fair market value for the land in question. It also limits the original request of the land for 4.179 acres from Lot 2. Lois Wymore, Mike Anson and Zack Allen support. Terry Carwile and Andy Daniels obtained

Zack Allen would like to make a motion to amend the original motion to sell 4.179 acres at a fair market value determined by appraisal of Lot 2 only with all costs associated to be paid by Memorial Regional Health with funds restricted for future programmatic support for Allied Health programs at CNCC Craig, or scholarships for students who are pursuing certificate or degree in that related field with aspects of that restriction to be outlined in the future contract. Lois Wymore seconded. Zack Allen would just like to clarify what Allied Health means. Andy Daniels defined Allied Health as anything medically related; nursing, PT, OT, Radiology, Lab, EMT, etc.

The appraisal report is \$273,000, which is what is considered fair market value. Mike Anson provided dimensions of the remaining property. Mike also believes that the current administration is working with the college to support the students.

Andy Daniels stated that the intent and goal would be to put an assisted living and independent living facility.

Roll Call: Zack-yes, Terry-abstain, Lois-yes, Andy-abstain, Anson-yes. Motion carries.

6.0 Action Items

6.1 Approval of Minutes; Regular meeting November 19, 2018 and Treasurer's Report

Mr. Daniels made a motion to approve the minutes from the regular meeting November 19, 2018, as well as the Treasurer's Report 2018 seconded by Terry Carwile. Motion carries unanimously. **Approval of Minutes; Email meeting December 13, 2018**

Mr. Daniels made a motion to approve the minutes from the email meeting December 13, 2018, seconded by Terry Carwile. Motion carries.

6.2 MOU with the Community College System

Zack Allen makes a motion to work with legal counsel to pursue MOUs with the Community College State System with regard to Lot 1, Lois Wymore seconded.

Motion carried unanimously.

Zack Allen makes a motion to pursue through legal counsel a MOU with the Community College State System with regard to the remaining lots. Lois seconded. Andy Daniels abstained. Motion carries

7.0 President's Report, Ron Granger

Ron presented his report about the Community Outreach meetings that were held during the end of November. There were several deans present and out VP of Instruction. We spent time in all three communities; Craig, Meeker and Rangely. It gave us a good opportunity to see what our communities would like to see moving forward. All this information will be available and ready to present first of February. The campuses will be closing after December 24th and open back up on January 2nd. There will be folks on call in case there are any needs on campus.

We are still looking for various positions; Director of Marketing, Concurrent Enrollment an offer has been made, there are several other positions that are being advertised and getting ready to interview.

The final thing is that we are working with HLC to get approval for the BSN. We are in need of a verbal approval from the MCAJCD Board. Ron asked for the support of the board.

Terry, Lois, Zack, Andy and Mike are all in favor of supporting this process and the program.

8.0 Vice President Instruction Report, Keith Peterson

Keith provided an information about his last month here at CNCC and the Community Outreach meetings that were held. We heard a great deal of feedback about where the community would like for the college to go moving forward. He is hoping to present the findings and the plan going forward sometime in February. Keith also felt that in his last month he has had spent great time getting to meet and know folks in the area. He has also met with the Superintendents and help to continue and foster those relationships. He has also been able to meet with the Student Government Association. It was great to see a group of young leaders. Keith commends those students for the example they are setting.

9.0 Vice President Business & Administration, James Caldwell

James presented a report of the financials. He stated that the reports that had been reported previously had a bug in them. This was a system issue and the system is working on getting that fixed. James is working with his department currently to provide more accurate reports on a quarterly basis. The monthly reports are not at the level of accuracy that James would like to see. James has been focused on funding all of Keith's great new ideas that came out of the Community Outreach Events. Internally we are working on reinstating fiscal accountability. He is also

working on putting together quarterly reports and accountability for departments. Additionally they are working on salary mapping to make sure that there is a clear view of expenditures. James is also working on finding additional funds to help make the Rangely campus more ADA compliant.

10.0 Foundation Liaison Report, Terry Carwile deferred to Sue Samaniego

Terry stated that the last board meeting was on Friday, December 14th. Terry wanted to state that he regretfully announces the resignation of Lois Wymore and Russ George. Sue provided additional information about the board meeting. The Foundation has finally received the transfer of ownership of the float plan. Just completed the employee campaign and 22 employees participated in the drive, 7 had never given before and 9 signed up for automatic paycheck deductions and all were unrestricted. We participated in Colorado Gives Day and generated \$2500 and most was from the NIFAA team. We had two board members leave and welcomed one board member, Chuck Grobe who will start in 2019. All matching funds have been met for the year. The board also approved the budget for 2019.

11.0 City Council Liaison Update, Jon Ponikvar

He has no comments at this time.

12.0 Other Business

12.1 Bank of the West Donation

Andiron Robins, she presented a piece of art work, by Jane Hume and the Bank would like to donate the painting to the college Foundation.

12.2 Other Items

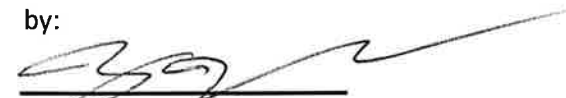
No additional items.

13.0 Adjourn

Mr. Anson moves to adjourn, seconded by Mr. Carwile; Passes unanimously at 7:45 p.m.

Respectfully submitted

by:



Zach Allen, Board Secretary

