

COLORADO NORTHWESTERN COMMUNITY COLLEGE  
MOFFAT COUNTY AFFILIATED JUNIOR COLLEGE DISTRICT  
BOARD OF CONTROL REGULAR MEETING – November 16<sup>th</sup>  
WebEx Phone/Video conference

Board Attendees: Terry Carwile, Kirstie McPherson, Jennifer Womack, Lois Wymore, Adrie Salcido

College: Ron Granger – President, John Anderson – Vice President of Student Services/Craig Campus, Keith Peterson – Vice President of Instruction, James Caldwell – Vice President of Administration, Leigh Sokol – Executive Assistant to the VP of Student Services/Craig Campus, Sue Samaniego – Foundation Director

Audience: Steve Mazzuca

- 1.0 Call to Order: 6 p.m.
- 2.0 Opportunity for Public to Address the Board of Control
  - 2.1 There was no public comment.
- 3.0 Approve/Change Agenda for the meeting
  - 3.1 Terry Carwile made a motion to approve the agenda. Lois Wymore seconded. Motion carried.
- 4.0 Approval of Minutes from the regular session meeting on October 19
  - 4.1 Lois Wymore made a motion to approve the minutes from the regular session meeting on October 19. Kirstie McPherson seconded. Motion carried.
- 5.0 New Business
  - 5.1 There was no new business.
- 6.0 Old Business
  - 6.1 Strategic Planning Session Discussion
    - 6.1.1 This board would still like to hold a strategic planning session in person before the end of the year. They will watch to see how the situation surrounding COVID progresses in the coming weeks.
- 7.0 President's Report, Ron Granger
  - 7.1 Ron Granger was not able to present.
- 8.0 Vice President of Student Service/Craig Campus, John Anderson
  - 8.1 John Anderson presented that CNCC has decided to go to remote delivery after Thanksgiving Break due to the recent increase in COVID cases in the area and to help mitigate the higher risk of spread as a result of student travel over the holiday.
  - 8.2 They are still pushing for spring registration, because they opened registration a bit early their enrollment numbers look a bit higher than usual at this time, but they are on track.
  - 8.3 The marketing team has recently produced more student videos for social media and can be found on the CNCC YouTube channel.
  - 8.4 They are also working on producing 360-degree virtual campus tours for each campus.
  - 8.5 They are preparing to put out spring 2021 COVID plans.

8.6 Adrie Salcido asked if there are any immediate needs, they anticipate they will need to help career technical students finish out the semester under these new circumstances. John Anderson said that CNCC should have enough personal protective equipment (PPE) to finish out the semester for career technical programs. They have recently loaned hospital beds to Memorial Regional Health that they expect to get back before the start of spring semester. Keith Peterson said that all programs including CTE programs were prepared for the transition to remote after Thanksgiving, unlike the last time they shifted remote, no one was caught off guard. James Caldwell also felt they had sufficient supplies to get through the remainder of fall and through the spring semester. Should the situation change they will be sure to let the board know.

9.0 Vice President Instruction Report, Keith Peterson

9.1 Keith Peterson presented the goal of the switch to remote delivery was to help ensure a smooth start to the spring semester. Unlike last spring, this shift is a voluntary shift in delivery and not a mandated order from the Governor's office. Both campuses at this time will remain open and accessible to students and faculty and staff as normal.

9.2 CNCC did apply for the RISE Grant, however no community colleges in the state got funded through this program. There is a second round of funding for the RISE Grant that they intend to resubmit for once again. One application will again be in partnership with Colorado Mountain College and another application in partnership with the University of Colorado – Denver.

9.3 Ron Granger noted that CNCC is one of the last community colleges in the state of Colorado to decide to shift to remote delivery after Thanksgiving, however everyone was prepared for this shift. He also noted that they will allow students that need to continue living in campus housing will be permitted to do so. However, students are encouraged to go home if they are able to.

10.0 Vice President Business & Administration, James Caldwell


10.1 James Caldwell presented that last week they sent in an update to the FY21 budget. They are cautiously optimistic about the spring start, however they are still preparing for less desirable situations.

10.2 They submitted an update to HLC on CNCC's current financial situation and they are doing well when looking at a year over year comparison. They still have not had to make any requests to the board to backfill funds. They are closely managing spending and make good use of funds.

10.3 They put in an IT capital request for \$1.6 million for FY22 to help increase internet speed and infrastructure on both campuses. It would also provide additional security or refurbishment. The Colorado Department of Higher Education reported that CNCC's project is second on the list among all project submitted to the CDHE. In late January or early February they will be traveling to Denver to present their case for these funds.

10.4 They are also working to develop COVID protocols and plans for the start of the spring semester.

- 11.0 Foundation Report, Sue Samaniego
  - 11.1 Sue Samaniego presented that they are doing a Spartan Gives Day, or alumni giving day, on December 8<sup>th</sup>, also Colorado Gives Day. The first 25 donors on Spartan Gives Day will receive a free CNCC mask.
  - 11.2 They were able to renegotiate COSI contracts for Rio Blanco and Moffat Counties. They were not able to meet matching funds at the original deadlines, they now have until April to get \$7,500 for the spring semester and then July for the rest. They have also been able to provide many COSI services remotely.
  - 11.3 If anyone would like to get the Alumni Newsletter contact Sue Samaniego to be included on that list.
- 12.0 City Council Liaison Update
  - 12.1 Steve Mazzucca presented Hannah Woods came to talk to City Council about looking at grants to help with the homeless population in Craig.
  - 12.2 On the Economic Development Committee, they are continuing economic development plans, they are working on the Urban Renewal projects. They also got an update on the Opportunity Zone marketing and how that effort is performing.
  - 12.3 They continue to look at and approve grants for COVID relief for local businesses.
  - 12.4 All four ballot measures related to updating the town charter were passed in the recent election. They will continue going through the town charter and updating outdated items.
  - 12.5 They will continue working with Joint Services on trail grooming and the Loudy Simpson project.
- 13.0 Adjourn: 6:25 p.m.

  
Board Secretary- Jennifer Womack

