

COLORADO NORTHWESTERN COMMUNITY COLLEGE  
MOFFAT COUNTY AFFILIATED JUNIOR COLLEGE DISTRICT  
BOARD OF CONTROL MEETING – February 17<sup>th</sup>. 2020  
CNCC Academic Services Building Room 255, 2801 W. 9<sup>th</sup> St. Craig, CO 81625

Board Attendees: Terry Carwile, Andrew Daniels, Kirstie McPherson, Adrie Salcido, Lois Wymore  
College: Ron Granger – President, James Caldwell – Vice President of Business & Administration, John Anderson – Vice President of Student Services/Craig Campus, Keith Peterson – Vice President of Instruction, Leigh Sokol – Executive Assistant to the VP of Student Services/Craig Campus, Keely Ellis – Executive Assistant to the President, David May – Automotive Tech Instructor, Jan Rogers-Gateway Tutor, Kathy Powel- CTE Dean, Angie Miller –Director of Human Resources, Sasha Nelson – Director of Community Education

Audience: Steve Mazzuca, Jane Hume

1.0 Call to Order 6:00 PM

2.0 Opportunity for Public to Address the Board of Control

There was no public comment.

3.0 Approve/Change Agenda for the meeting

Terry Carwile made a motion to approve the agenda. Adrie Salcido seconded. Motion carried.

4.0 Approval of Minutes from January 20<sup>th</sup>, 2020 and financial reports.

4.1 FY-2019 Draft Audit, Adjusting Entries – Judy Lewis

Lois Wymore made a motion to approve the meeting Minutes from January 20<sup>th</sup>, 2020. Adrie Salcido seconded. Motion carried.

Andy Daniels presented on behalf of Judy Lewis that there were some adjusted entries from the FY-2019 Draft Audit, one was an out of period invoice after she completed the packet, she used a different factor than the auditor did and that is what the adjustments are for.

Kirstie McPherson made a motion to approve the FY-2019 Draft Audit, Adjusted Entries. Terry Carwile seconded. Motion carried.

5.0 New Business

5.1 CNCC Commercialization Fund (Dixie State Type-Program) – Kirstie McPherson

Kirstie McPherson presented that there may be extra funds that could be reallocated to something like the Dixie State Program and she further explained the potential benefits to business in the community and potential for revolving revenue. Her intent was to have a discussion to see if this something that the board might like to do. Lois Wymore asked how much money would it cost. Kirstie McPherson said they would need to set aside money to foster the first group of people through and some planning costs, she estimated no more than \$20,000. She also noted they do not have to set any money aside if they just want to look at feasibility. She mentioned it could affect the college, the community and region as a whole. Ron Granger said that Dixie State did receive a \$1 million donation and matching grant and they already had the

building. He said it might be good to see if there are investors or figure out where else that money could come from. He also noted they would have to look at how the program could be college based. Sasha Nelson mentioned that the City of Craig and Associated Governments of Northwest Colorado (AGNC) has a feasibility grant that they are using to already explore something similar, but she was not sure. Ron Granger mentioned that Bonny Peterson from AGNC will be in town later and they could speak with her. Keely Ellis said she was not sure how much the grant was but that that they are a year or more out on the feasibility portion of it. Kirstie McPherson said there are several grants for coal reliant communities. She said she is looking for something to foster mentorship and foster new industry in house rather than an incubator space. Terry Carwile asked if there is any venture capital in this area. Kirstie McPherson mentioned 4 Points that just received some funding. Sasha Nelson noted that based on conversation with Dixie State was open to partnership opportunities, they mentioned the Telluride Fund was showing interest and they are connected to the Notre Dame Venture Capital Fund, and they had a de-risking portion, and the school retains a portion of the business to help ensure return on investment. Lois Wymore asked what the cost for the research would be. Kirstie McPherson said that she is not looking to start something right now, she simply wants to explore the idea. Kirstie McPherson asked the board to consider setting aside some portion of funds to look into and design something like this. Andy Daniels asked if the board would hire someone as a consultant or if the college would get funds to do look into something like this. Ron Granger said he would like to talk with Bonny Peterson from AGNC to get more information. He said the difficult part might be finding someone to help do this research.

Terry Carwile said he did not want the visit to Dixie State to go to waste. Kirstie McPherson asked what the college's thoughts were as a result of that visit. Keith Peterson said he really would need to know the feasibility, he is curious to see where it could go but there are several things that would have to fall into place to make it happen. The first item they need is cash, second he also said there is a question of a facility and finding a place to make something work. Dixie State contributed substantial investment was made to make the facility functional. The third thing he mentioned was there were third party relationships in that situation. He also noted that at Dixie State, while the college owned the facility 30% or less of the space was used by the college. The other thing they had that was critical was the individual, the patient attorney that knew how to take ideas to market equating to revenue at Dixie State. Keith Peterson wanted to know if we had the industry and population to support it this type of space. Keith Peterson felt the conversation is worth having, he said something like this would have to be a partnership. The discussion was tabled to allow time for further research.

#### 5.2 Request for Review of Board's Legal Counsel – Kirstie McPherson

Kirstie McPherson was curious why the board has legal counsel and how they justify those costs. Andy Daniels elaborated that there have been situations

they needed legal counsel such as how land paperwork was filed and there are times when the board needs advise from their own attorney, they only pay for legal services when they need them. Terry Carwile noted that there was a lot of help they needed when the presented the tax question to voters on the ballot several years ago. Kirstie McPherson asked if the quality of Jon Pfifers service were really worth it. Lois Wymore noted that Jon Pfifer is the first real estate attorney they had and that it has been difficult to find consistent legal counsel otherwise. Andy Daniels mentioned that in the past when the board used Keller for their attorney they had difficulties getting things done.

### 5.3 Request for Board Strategic Planning Session – Lois Wymore

Lois Wymore presented that the board has not had their own strategic planning session in a very long time. She felt the board has become too dependent on the college on help to do research for budget decisions. She used the Trapper building sale as an example of a lot of time was wasted because of a lack of strategic planning. Lois Wymore said she felt they have not had a conversation about what their plan is in order to responsibly spend tax payers' money. Terry Carwile agreed is has been a while since they have had a plan and it would be good to iron out coordination with the college and make sure goals between the board and the college are aligned. Andy Daniels said he was happy to hold a session. Kirstie McPherson asked that CNCC leadership be included. Ron Granger directed Andy Daniels to work with Keely Ellis to set a date. James Caldwell noted that strategic thinking is important however such a session would need to happen quickly so that the budget process that he and his department have started could continue rolling. James Caldwell also said he felt he has provided tons of direction and information.

### 5.4 Request for Discussion on Membership to Special District Association of Colorado – Terry Carwile

Andy Daniels noted that he did call the Special District Association and learned that they primarily focus on water and fire districts and are less focused on junior college districts.

Terry Carwile presented that in the past they have had junior college boards among their membership however that does not appear to be the case anymore since about 2014. He said it might be good to have someone keeping an eye on the legislative session given a proposed bill that may affect the board.

Ron Granger wanted to further say that the information on that bill was given to the attorney in November and the attorney opted not to share that information with the board. He also said that he is regularly included in meeting about bills that he is happy to pass on updates to board members.

Terry Carwile concluded that the Special District Association's services were not suited for their purposes.

### 5.5 Request for Amendment for Lease between MRH and MCAJCD Board of Control – Andy Daniels

Andy Daniels presented an email from the attorney that said this amendment

will allow SCL Health to assume the lease in the event the SCL Health and MRH acquisition goes through, the lawyer did recommend the board accept the amendment.

Kirstie McPherson made a motion to approve the amendment for the lease between Memorial Regional Health and the MCAJCD Board of Control. Lois Wymore seconded. Andy Daniels, Terry Carwile and Adrie Salcido abstained. Motion carried.

#### 6.0 President's Report, Ron Granger

Ron Granger presented that the college has revived a \$500,000 grant over a 3 year period from the Attorney General's office to stand up a cyber-security program and they are already advertising for a program director position. He said the program will be base in Craig but will be able to easily expand to the Rangely campus as well. He wanted to recognize Joann Baxter for helping the college connect with Phil Weiser and he want to thank Phil Weiser and his team for helping to make this happen. Terry Carwile asked when they are going to see fiber optic cable connection to this building. Kathy Powell noted that she was at the Luminare meeting at the Luttrell Barn and the college is marked to get it within the next 6 months. Keith Peterson mentioned that they will be creating a sandbox network that will allow for and insulated cyber range that cannot corrupt the systems around it.

#### 7.0 Vice President of Student Service/Craig Campus, John Anderson

John Anderson presented that they are into week five of the spring semester and the first round of grade checks have gone out. Student Government is getting ready for elections. He also mentioned that CNCC has created a Moffat County Recruiting specialist, Bryant Cox, a local from Moffat County that has already been working with concurrent enrollment in hopes to capture more local students coming out of Moffat County School District.

They are hosting a Bionic Conference next month with a student advocacy group for mental health awareness. They are also working on some grants and with the state system for mental health counseling and that they have a mental health counselor that works in Rangely but travels to Craig weekly to meet with students.

#### 8.0 Vice President Instruction Report, Keith Peterson

Keith Peterson shared a slide deck that provided information on programmatic updates over the past year at CNCC. He highlighted projects that have materialized since last year including new night classes in cooperation with Yampa Valley Bank with a goal to continue to add night programs. The cyber security degree program is also a new project they the college is working to get up and running as fast as the approval process for career technical programs will allow. They have already posted a position for a content expert for the program and they have begun putting together an advisory board. They are also looking at a Lab Tech Certificate program born out of visits to the hemp production facility in Hayden. Lois Wymore asked what the costs of Lab Technician program will cost. Keith Peterson said that costs for that type of program would not be too large as many of the degree requirements are science classes that they could already teach.

Keith Peterson also mentioned that CNCC has worked with The Associated Governments of Northwest Colorado to create the Northwest Colorado Air and Space

Collation. The Colorado Air and Space Consortia group toured the CNCC flight program and airport facilities. CNCC Administration, faculty and staff attended along with representatives from Rio Blanco and Moffat Counties. Last month they attended a legislative mixer to see if there would be interest to fund that type of project. They found that there was more interest than expected. They also toured facilities in Denver at the Colorado Spaceport, they looked at reaction engines and the United Launch Alliance. They also highlighted CNCC's partnership for the Flight program with Metro State University in Denver and the facility that CNCC is the proprietor of. The aerospace industry is a \$36 billion industry the long term objective is to try to attract that industry to northwest Colorado. These types of programs require lots of open unrestricted air space and need to be outside of residential areas because jet engines are loud. In Northwest Colorado we are able to offer both of these things. Keith Peterson elaborated that this has been a truly regional effort.

He note more information on the Rural College Consortium, and they have decided to make the Consortium into an action committee with in the state system that will present action items to the state annually.

Last Keith Peterson presented that they have changed Sasha Nelson's title to Director of Workforce Training and Community Programming in as they move more into the workforce development space. Sasha Nelson has also been appointed to the Colorado Community College System Workforce Board where she represents CNCC.

Sasha Nelson presented that she felt her new title more accurately reflects what she actually does as she has been working on developing programs that could be beneficial to the community workforces. She noted the boards support to create funds to make these programs more affordable to community members with low income as well as community seniors. She is excited about this new direction as it will bring more tools and resources to the community especially given the changes in the community. She also shared the Winter/Spring 2020 catalog with the board and pointed out that workforce is much more prominent in the catalog and they have attempted to make the program more regional rather than designating specific towns. She also said there are still enrichment programs like what community education has offered in the past and that they will continue to offer those types of programs but there will be bigger focus on workforce programs. She also shared that there is money that could be brought to northwest Colorado through the Skill Advance Colorado program, a grant program that requires business partners. She noted that there is nearly \$1 million being left on the table that she would like to try and bring to our region. She is excited to leverage resources in new and innovative ways and while they are waiting for other programs to develop, non-credit programs can help create a pipeline for those programs like cyber security. Terry Carwile asked why there is so much money that is not being claimed through Skill Advance Colorado. Sasha elaborated on Skill Advance Colorado and how that works and why there are still funds that are not being spent. She shared that not all business are interested in taking on the struggles related to grants. The Skill Advance Colorado grant allowed the process to be a little more streamlined than a typical grant. Sasha shared Masterworks an example of working with Skill Advance Colorado and a business partner to take advantage of funds and put on a skills training that brought in

individuals from around the region.

9.0 Vice President Business & Administration, James Caldwell

9.1 Request to re-allocate unspent programmatic funds to other CNCC expenses.

James Caldwell shared some information related to reallocation of funds. He asked that the board consider it and discuss it at the next meeting. He also said his primary focus right now is budget and they are on track and on schedule with that process.

10.0 Foundation Report, Sue Samaniego

Ron Granger, on behalf of Sue Samenego, shared a flyer about the Foundation Dinner coming up on March 28<sup>th</sup>.

11.0 City Council Liaison Update

Steve Mazzuca presented a recap of what is happening with city council.

12.0 Adjourn 7:04 PM

Lois Wymore made a motion to adjourn. Kirstie McPhearson seconded. Motion carried.

Respectfully submitted by:

  
Board Secretary- Adrie Salcido