

COLORADO NORTHWESTERN COMMUNITY COLLEGE  
MOFFAT COUNTY AFFILIATED JUNIOR COLLEGE DISTRICT  
BOARD OF CONTROL REGULAR MEETING – April 19<sup>th</sup>, 2021  
Webex Phone/Video conference or Cedar Mountain Conference Room (255)  
2801 W 9<sup>th</sup> St Craig CO 81625

Board Attendees: Adrie Salcido, Terry Carwile, Kirstie McPherson, Jennifer Womack, Lois Wymore

College: Keith Peterson – Vice President of Instruction, James Caldwell – Vice President of Administration, Leigh Sokol – Executive Assistant to the VP of Student Services/Craig Campus, Sasha Nelson – Director of Workforce Training and Community Programming, Reuben Talbot – Marketing Director, Sue Samaniego- Foundation Director, Jesse LaRose – Interim Vice President of the Craig Campus

Audience: Heath Arnold, Jon Pfeifer

- 1.0 Call to Order: 6 pm
- 2.0 Opportunity for Public to Address the Board of Control
  - 2.1 There was no public comment.
- 3.0 Approve/Change Agenda for the meeting
  - 3.1 Terry Carwile made a motion to approve the agenda. Jennifer Womack seconded. Motion carried.
- 4.0 Approval of minutes from the regular session meeting on March 15<sup>th</sup>, 2021 and the email meeting on March 22<sup>nd</sup>, 2021.
  - 4.1 Terry Carwile made a motion to approve minutes from the regular session meeting on March 15<sup>th</sup>, 2021 and the email meeting on March 22<sup>nd</sup>, 2021. Kirstie McPherson seconded. Motion carried.
- 5.0 Approval of the financial statements from December 2020, January 2021 and February 2021
  - 5.1 Terry Carwile made a motion to approve financial statements from December 2020, January 2021 and February 2021. Jennifer Womack seconded. Motion carried.
- 6.0 New Business
  - 6.1 Reallocation of Board Funds for FY21, James Caldwell
    - 6.1.1 James Caldwell requested a reallocation of \$18,000 to focus on student acquisition for the Cybersecurity Program. Reuben Talbot provided a detailed outline for marketing plans for those funds. Reuben Talbot answered questions in relation to the marketing plans.
    - 6.1.2 Terry Carwile made a motion to approve the reallocation for the purpose of the cybersecurity launch campaign. Jennifer Womack seconded. Motion carried.
    - 6.1.3 Adrie Salcido asked Reuben Talbot to provide feedback on how well marketing efforts are working to help inform future decisions. Reuben Talbot agreed.
  - 6.2 FY 22 MCAJCDB Budget, James Caldwell

6.2.1 James Caldwell presented the proposed FY22 MCAJCDB budget, provided background and reasoning for the particulars of the budget and answered board member questions on the presented budget. Kirstie McPherson made a motion to approve the FY22 MCAJCDB budget as presented. Terry Carwile seconded. Motion carried.

### 6.3 MCAJCDB Signature Authority, Jennifer Womack

6.3.1 Jennifer Womack presented that the MCAJCDB bank account signature card needs to be updated with new board members signatures to allow board members to sign and deposit checks for the account at LPL Financial.

6.3.2 Jennifer Womack made a motion to remove Andrew Daniels, Zackary Allen, and Mike Anson as signers on the MCAJCDB LPL financial account and add Adrie Salcido, Kirstie McPherson, Jennifer Womack as signers. Terry Carwile seconded. Motion carried.

## 7.0 Old Business

### 7.1 Strategic Planning Meeting – Kirstie McPherson

#### 7.1.1 Community/Board Meetings

7.1.1.1 Kirstie McPherson provided an update on the community/board partnership meetings the MCAJCDB is looking to hold to build and establish partnerships. They are looking to start scheduling meetings in June.

### 7.2 Special Projects – Kirstie McPherson

7.2.1 Kirstie McPherson presented an update on conversations she has had with Keith Peterson and Sasha Nelson about possible grant and other funding opportunities such as USDA Grants. Sasha Nelson provided more detail on the USDA Grant that they are working on with CMC, via a letter of support, for a \$10,000 USDA Grant that will bring entrepreneurial based classes to Moffat County.

### 7.3 Urban Renewal Authority-Kirstie McPherson

7.3.1 Kirsti McPherson, Jon Pfeifer and James Caldwell presented an update on the Craig Urban Renewal Authority negotiations. Negotiations are currently on the MCAJCDB splitting the incremental tax revenues 50/50 with the URA. They are now needing to provide evidence as to why the board wants to keep 50% of the funds and what they will do with those funds in order to avoid going into mediation.

7.3.2 Jon Pfeifer further presented that the board does have the option to go into executive session in the future to seek legal advice or while in negotiations so they can discuss their options privately.

7.3.3 The board discussed plans for a possible special meeting to further discuss the URA or adding an executive session to the next meeting if needed.

### 7.4 Insurance Renewals

7.4.1 Adrie Salcido presented that she had sent some insurance renewal information to Jon Pfeifer, they will address this later.

8.0 President's Report, Ron Granger

8.1 Ron Granger presented that Graduation will be on May 7 and it will be an in-person event with limited attendance in the gym on the Rangely Campus.

8.2 Masks and social distancing will still be required on both campuses through the end of the semester to help keep students safe, they will look at loosening those restrictions over the summer.

8.3 The State decided not to increase tuition for the next academic year.

8.4 The State is likely going to be deciding to increase wages by 3% that budgets will still have to cover, however benefits have not gone up. The State is not providing any additional funding to cover that increase.

8.5 Ron Granger proved an update on another legislative long bill and how it may affect the college.

8.6 CNCC is also toward the top of the list for some capital funding to help improve IT infrastructure.

8.7 Ron Granger presented that Jesse LaRose has stepped into the role of Interim Vice President of the Craig Campus. Questions about the Craig campus can be directed to him.

8.8 Enrollment looks good for summer and fall. He is optimistic it will continue to look good.

9.0 Vice President of Student Service/Craig Campus, James Caldwell and Keith Peterson

9.1 Jesse LaRose presented that he has taken over the administrative roll on the Craig campus and is now representing the college in public meetings.

9.2 The first home soccer game in Craig will be this weekend.

10.0 Vice President Instruction Report, Keith Peterson

10.1 Keith Peterson presented they did get approval from HLC for the Cybersecurity program, and they are now offering that degree starting in the fall.

10.2 He also presented that Sasha Nelson has been working on the RV Maintenance Program. They are still working closely with OEDIT. They are hoping to see progress in the next month or so. They are waiting to hear back from their partner to get agreements in place.

11.0 Vice President Business & Administration, James Caldwell

11.1 James Caldwell presented that the budget is due the second week of May, he is still a bit behind but is working through it.

11.2 They are still learning how they can spend more CARES Act funds.

11.3 The Presidential search is in the final stages and they should be hearing shortly who has been selected.

12.0 Foundation Report, Sue Samaniego

12.1 Sue Samaniego presented that the Chair Affair Auction is live until 9 pm on Sunday, April 25. Questions about this event can be directed to Sue Samaniego.

13.0 City Council Liaison Update

13.1 Steve Mazzucca was not present.

14.0 Adjourn 7:02 pm



Board Secretary- Jennifer Womack