

COLORADO NORTHWESTERN COMMUNITY COLLEGE
MOFFAT COUNTY AFFILIATED JUNIOR COLLEGE DISTRICT
REGULAR MEETING – April 21, 2022 – 11:30 AM
Webex Phone/Video conference or Cedar Mountain Conference Room (255)
2801 W 9th St Craig CO 81625

MINUTES

11:30 A.M. Regular Session

1.0 Call to Order by Terry Carwile at 11:30am

1.1 Pledge of Allegiance/Moment of Silence

1.2 Roll Call

Board Attendees: Terry Carwile, Jennifer Holloway, Christine Oxley.

Absent: Kirstie McPherson (traveling), Denton Taylor (taking finals)

CNCC Staff: President Lisa Jones, James Caldwell (VPB), Angela Miller (HRM), Keith Peterson (VPI), David Hardman (VPSS), Kelly Scott (IR/HLC)

Absent: Sue Samaniego (Advancement)

2.0 Public Input – No members of the public were present.

3.0 Approve/Change Agenda for the meeting

3.1 Christine Oxley motioned to approve meeting agenda; Jennifer Holloway seconded. Motion passed

4.0 New Business

4.1 Approval of Minutes from the Regular Meeting March 24, 2022

- Motioned, Seconded, Motion Passed

4.2 Approve Financials for February 2022

- Motioned, Seconded, Motion Passed

4.3 MCAJCD Attendance at Commencement Saturday, May 7, 2022

- Christine Oxley volunteered to represent MCAJCD at the CNCC's Commencement pending deeper review of her Calendar.

4.4 CNCC Advisory Council Update

- Dr. Jones reviewed key issues discussed at the April 19, 2022 CNCC Advisory Council meeting which included.
- FY23 budget will include 2% tuition increase, 3% mandatory fees increase, considering a 3% salary increase for FT employees.
- Colorado Promise: Colorado State General Assembly considering a project that provides free tuition to student who meet basic qualifications such as Colorado residency Pell eligible.
- Union Organization and Collective Bargaining Bills are being considered by the legislature. This may impact faculty, full professors, and adjunct professors.
- Juneteenth is now an official state holiday

5.0 Old Business

5.1 Strategic Planning Completion Discussion – MCAJCD Board members chose to push this item to the May 2022 Board Meeting due to absences at today's meeting.

5.1.1 Reallocation of line items on 07/01/21 to 06/30/22 Budget

- Decision: Reallocate \$51,000 from the FY22 MCAJCD Board Budget to the FY23 MCAJCD Board budget and to hold in reserve until recommendations received from CLARUS Corporation regarding CNCC Branding and Program Identification. It was further agreed to sunset decision by the September 2022 MCAJCD Board Meeting by which time the \$51,000.00 will be allocated to CNCC projects.
 - Jennifer Holloway Motioned.
 - Christine Oxley Seconded.
 - Motion Passed.
- 5.1.2 Budget for 07/01/22 to 06/30/23
- Decision: Reduce line item - #237589, Workforce Development Support by one half from \$82,000.00 to \$41,000.00. Holding \$41,000 in reserve until recommendations received from CLARUS Corporation regarding CNCC Branding and Program Identification. It was further agreed to sunset decision by the September 2022 MCAJCD Board Meeting by which time the \$41,000.00 will be allocated to CNCC projects.
 - Christine Oxley Motioned.
 - Jennifer Holloway Seconded.
 - Motion Passed. Board directed Marlena O'Leary

6.0 College Reports

- 6.1 CNCC President's Report, Lisa Jones
- President Jones referred all to submitted report.
 - CLARUS Listening Session – Several key members of the Craig community missing from the meeting in April. CLARUS intends to hold a virtual Listening Session to catch these missing voices.
- 6.2 Vice President of Administration, James Caldwell
- Mr. Caldwell thanked the board for their support with the FY23 Budget.
 - FY23 Budget is proceeding, but a behind plan. Next up is FY23 Salary Plan which will require 2-3 days of HRM and VPB time.
- 6.3 Vice President Instruction Report, Keith Peterson
- Mr. Peterson provided an update on progress with Allied Health initiatives and shared that there will be a Regional Healthcare Summit on our Craig Campus. This is intended to collect information about short-term certificate and diploma offerings.
 - Guaranteed Admission for Nursing Students is now in full implementation.
 - Really pleased to share that degree mapping meetings are happening with Moffat County HS. Meetings are going well. Anticipate that this will benefit students and
- 6.4 Vice President of Student Services, David Hardman
- Mr. Hardman shared updates on admissions positions in Craig and Rangely.
 - MAXIENT – Student concern/complaint processing software. Now uploading student events from the prior calendar year (2021).
- 6.5 Executive Director of Institutional Effectiveness, Kelly Scott
- Ms. Scott provided updated information regarding CNCC student population and registration information for Summer 2022 and Fall 2022.
 - HLC – CNCC has a Comprehensive Accreditation Visit in October 2022. The HLC Assurance Argument is progressing nicely, and we expect to have a solid draft by August 2022. After faculty return for Fall 2022, we anticipate final update and revisions before submission in September 2022.

6.6 Executive Director of Advancement, Sue Samaniego

- Ms. Samaniego unable to attend today's meeting.
- Dr. Jones asked board members to refer to the Advancement Report.

6.7 Executive Director of Human Resources, Angie Miller

- Ms. Miller provided a brief update on key open positions and status of hiring process.

7.0 City Council Liaison Update –

7.1 Councilman Jesse Jackson was not in attendance.

8.0 Adjourn

8.1 Next meeting Thursday, June 16, 2022 @ 11:30 a.m.