

COLORADO NORTHWESTERN COMMUNITY COLLEGE

Moffat County Affiliated Junior College District

Meeting Minutes: November 21, 2022

- 1.0 Meeting Called to Order at 4:37pm
Present: Kirstie McPherson, Jennifer Holloway, Terry Carwile, Christine Oxley (virtual)
- 2.0 Public Input – Members of the public were in attendance but did not provide input.
- 3.0 Approve/Change Agenda for Meeting
- No changes were made to the agenda
 - Motion: Terry Carwile
 - Second: Jennifer Holloway
 - Vote: Unanimous
- 4.0 New Business
- 4.1 Approval of Minutes from Regular Meeting October 17, 2022
- Motion: Terry Carwile
 - Second: Christine Oxley
 - Vote: Unanimous
- 4.2 Approval Financials for July/August/September 2022 – Board voted to accept the reports.
- Motion: Christine Oxley
 - Second: Jennifer Holloway
 - Vote: Unanimous
- 4.3 Moffat County Certification of Values
- MCAJCD Board voted to authorize Certification of Values with Moffat County and authorized Board President to certify and submit when final document received from the Moffat County Assessor on or before December 15, 2022.
 - Motion: Jennifer Holloway
 - Second: Terry Carwile
 - Vote: Unanimous
- 4.4 Open Board Position Interviews
- The following public members submitted letters of interest: Leah V. Frank , Joshua A. Landis, and Denise Kleinschnitz.
 - Board Chair Kirstie McPherson asked each candidate the following five (5) questions:
 1. Why do you want to serve on the MCAJCD Board?
 2. What experience do you have which demonstrates that you will be an effective board member?
 3. How do you see CNCC playing a role in the future of our region?
 4. What experience do you have in managing approved budgets?
 5. What role do you think the MCAJCD Board plays locally, regionally, and statewide?
 - Board Discussion:

- The four board members expressed appreciation to each of the candidates for their willingness to stand for selection and excellent answers.
 - Terry Carwile encouraged the candidates to stay engaged regardless of their selection tonight. The College has many opportunities to participate in focus groups or committees.
 - After discussion, Kirstie MacPherson asked for a motion selecting one of the candidates.
 - Motion: Terry Carwile moved to appoint Denise to the open MCAJCD Board position.
 - Second: Jennifer Holloway
 - Vote: Unanimous
- 4.5 MCAJCD Board Induction:
- The board released Ms. Frank and Mr. Landis with their appreciation and invitation to continue their service.
 - At 5:32pm, Chair McPherson administered the MCAJCD Board Oath of Office. Ms. Kleinschnitz signed the oath and induction documents that will be submitted to local clerk's office.
- 4.6 CURA Board Representation – It was recommended that Ms. Kleinschnitz represent the MCAJCD Board on the Craig CURA Board.
- Motion: Jennifer Holloway
 - Second: Chris Oxley
 - Vote: Unanimous
- 4.7 CNCC – Allied Health Presentation
- VP of Instruction – Peterson presented a high level overview of the findings and recommendations of the report entitled CNCC – Allied Health Investigation Review. Mr. Peterson shared that the top three (3) programs noted in the presentation were behavioral health, respiratory therapist, and radiologic technician. The primary recommendation evolving out this process is the implementation of an Associates of Radiologic Technology.
 - Mr. Peterson requested that the Board approve CNCC immediate implementation and provide \$92,000.00 in funding from FY22 Reallocations and FY23 provision for expenditure identified as post CLARUS recommendation funding. The proposed allocation would be used to hire a Radiologic Technology Director position and to provide curriculum development.
 - The Board considered Mr. Peterson's request and while most board were outwardly supportive of the report recommendation, it was determined that procedurally the request could not be approved at today's meeting. This spend request/allocation would have needed to be cited in the MCAJCD Board Agenda approved in Item #3.0 above.
 - The requested FY23 Budget Allocation will be an agenda item for the January 16, 2023 meeting.
 - Motion: Jennifer Holloway
 - Second: Christine Oxley
 - Vote: Unanimous

5.0 Old Business –

5.1 Update on CMC Request for Feasibility Study, next steps – Chair McPherson reporting.

- Chair McPherson reported that the board’s letter of request along with letters of support has been submitted to Colorado Mountain College.
- CMC will consider the request at their December 12, 2022 Board of Trustees Meeting. At that time, we will know if the process is moving forward.
- If the Board of Trustees accepts the request and if the Feasibility Study is positive, it is anticipated that there will ballot initiatives in November 2023.

6.0 College Reports – Due to the length of the meeting, Chair McPherson invited board members to ask brief questions of CNCC leadership.

6.1 President Jones (attended virtually)

- No updates to written report.

6.2 Vice President of Business & Administration (in person)

- No updates to written report.
- Terry Carwile inquired about the progress of GOCO Grant at Rangely location.

6.3 Vice President of Instruction (in person)

- No updates to written report.

6.4 Vice President of Student Services (in person)

- No updates to written report.

6.5 Executive Director of Institutional Effectiveness (in person)

- No updates to written report.

6.6 Executive Director of Advancement (attended virtually)

- No updates to written report.

6.7 Executive Director of Human Resources (in person)

- Provided a few updates on recent hires including new EA to President that will start Dec. 1, 2022.

7.0 City Council Liaison Update – No representative present.

8.0 Public Input – No members of the public present.

9.0 Adjourn

- Motion: Terry Carwile
- Second: Jennifer Holloway
- Vote: Unanimous

9.1 Next meeting: Monday, January 16, 2023, 4:30pm