

COLORADO NORTHWESTER COMMUNITY COLLEGE
MOFFAT COUNTY AFFILIATED JUNIOR COLLEGE DISTRICT
BOARD OF CONTROL MEETING
Regular Meeting – August 20, 2018

Board Attendees: Mike Anson, Zach Allen, Terry Carwile, Andy Daniels, and Lois Wymore

College: Ron Granger – CNCC President, Ron Slinger – CNCC VPSS/Craig, Jennifer Holloway- CNCC Director of Student Success, Donna Secules – CNCC Human Resources, Brian MacKenzie – CNCC Marketing, Rebecca Powell – CNCC Recruiter, Melissa Dowd – CNCC Faculty, Kathy Powell – CNCC Academic Dean and Acting VPI/Craig, David May – CNCC Faculty, Sue Samaniego – CNCC Foundation Director, Keely Winger – CNCC President’s Office, Ryn Dietz – CNCC Faculty

Audience: Sasha Nelson (Craig Daily Press), Judy Lewis (Lewis Accounting), Neil Folks, Sherman Romney, John Pfeifer, Jane Hume, Barbara May

6:00 P.M. Regular Meeting

Call to order at: 6:00 PM

Pledge of Allegiance and moment of silence observed

1.0 Call to Order/Pledge of Allegiance/Moment of Silence/Roll Call

The meeting was called to order at 6:00 p.m. The Pledge of Allegiance was said, a moment of silence was observed, and roll call was taken.

2.0 Executive Session –

Pursuant to (§24-6-402(4)(a), C.R.S.), the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest;

Pursuant to (§24-6-402(4)(f)(I), C.R.S.), personnel matters

Mr. Carwile made a motion to adjourn to executive session pursuant to (§24-6-402(4)(a), C.R.S.), the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest;

Pursuant to (§24-6-402(4)(f)(I), C.R.S.), personnel matters Ms. Wymore seconded the motion. Motion carried unanimously.

Mr. Daniels made a motion to come out of executive session with a second by Mr. Carwile. Motion carried unanimously. No action was taken.

3.0 Approve/Change Agenda for the meeting –

Mr. Daniels made a motion to modify the agenda to include 5.3 – Approval of General Counsel with a second from Mr. Carwile . Motion carries unanimously.

4.0 Audience Comments

Rebecca Powell thanked the Board for sponsoring the food for the New Student Orientation which had 39 students attend.

5.0 Action Items

- 5.1 Approval of Minutes; Regular meeting July 16, 2018 and July 31, 2018 Treasurer's Report(s) – Mr. Carwile made a motion to approve the minutes from the Regular Board meeting minutes seconded by Ms. Wymore. Motion carries unanimously. Mr. Carwile moved to approve the July Treasurer's Report. Mr. Daniels seconds. Motion carries unanimously.
- 5.2 Audit Engagement Letter – Colorado CPA Services proposal. Mr. Daniels motions to accept and approve the engagement letter, Mr. Allen seconds. Motion carries unanimously.
- 5.3 Approval of General Counsel – Mr. Daniels motions to engage the Romney Pfeifer law firm at the hourly rate of \$240 per hour on an as needed basis. Seconded Ms. Wymore. Motion carries unanimously.

6.0 President's Report, Ron Granger – School started today. As of today, the College up 9%. Craig Campus is up 20%. Currently we believe the Buy-Down is certainly helping. Up overall 15% in headcount. New Student Orientations have been going on last week and he appreciates everyone who participated. We are currently hitting our goals with student headcount and FTE. There will be a President's retreat coming up where all of the community college President's will be together. CCCS President Joe Garcia will be on the Craig Campus on Monday and the Rangely Campus on Tuesday to speak with the Board Members. Women's soccer program not running is actually hurting FTE this year. We had 8 letters of intent. Two actually still came and enrolled and are now working with the Men's Soccer Team. Desiree Moore is transitioning out. Will need to work on the Heavy Equipment Training Program that has grant support. Ron will check on the grant and training. Blueprint 2.0 Initiative was turned back to the State. VP searches are moving forward. Search Committees are reviewing applications this week to select first round interviewees. The Board and Community will have the opportunity to meet with the Finalists. Ron will let the Board know the timing of those interviews. There is no current plan to bring the four Boards together. Today he held this month's Community Forum.

7.0 Vice President Instruction Report – The three Academic Deans have taken over the responsibilities of this position. Academic Dean Kathy Powell mentioned that additional classes are being added. We currently have an headcount of over 44 more students in the Arts and Sciences over last year. Wednesday is the last day to register for Fall Classes.

8.0 Interim Vice President Craig Campus/Student Services Report, Ron Slinger reported that we currently have 24 students using student housing at the Craig Campus. The new student orientation was outstanding and was tremendously supported by faculty, staff, board, and community members. He shared the upcoming Men's Soccer Team schedule and asked that everyone try to attend the home games to support them. He informed the Board that they will receive a Buy-Down Comparison Report at the next Board meeting so they can evaluate what impact their decision has had.

9.0 Foundation Liaison Report, Terry Carwile – Foundation Board Retreat coming up the first week of September. Foundation Director Sue Samaniego wanted it to just be the Foundation Board so they could have a full day of strategic planning on how they will be able to support the College. Regarding the Moffat County COSI Matching Fund - this year is a 3 to 1 match. The Foundation needs to raise just over \$6,000 to draw down \$25,000 in scholarships for Moffat County Residents. They are also working on partnering on the Craig Ghost Tour on October 4th, 5th, and 6th. The employee giving campaign will be starting in September.

10.0 **City Council Liaison Update** – no representative

11.0 Other Business

11.1 Student Housing Plan – Springfield Work Session occurred. Regular student housing committee meeting will occur tomorrow at noon. Need legal counsel to explain the land issues.

11.2 CNCC Website – Ron Granger complimented Brian MacKenzie on the website. Brian MacKenzie discussed the website. It is a responsive design which means it works on mobile phones. The college application can now be completed on the site.

11.3 Other Business – President Granger invited the Board and the Community to the September 17th Community Forum from Noon to 1:30pm. Zach Allen asked Sasha Nelson about the newspaper's plan to hold a training for non-profit boards. It is planned for October 1st and notice will go out to all Board Members.

12.0 Adjourn – Mr. Allen moves to adjourn, second by Mr. Daniels; Passes unanimously at 7:15pm

Respectfully submitted by:



Zack Allen, Board of Control Secretary