

**COLORADO NORTHWESTERN COMMUNITY COLLEGE
MOFFAT COUNTY AFFILIATED JUNIOR COLLEGE DISTRICT
BOARD OF CONTROL MEETING
Regular Meeting – February 18, 2019**

Board Attendees: Mike Anson (on phone), Zach Allen, Andrew Daniels, Terry Carwile, and Lois Wymore
College: Keith Peterson – Vice President of Instruction, Ron Granger – President, Keely Winger – Exec. Assist to the President, Kathy Powell-Case – Dean of Instruction, Jessica Wollman – Financial Aid, James Caldwell – Vice President of Business & Administration, Annette Burrow – ABE/ESL Director, John Anderson – Director of Admissions/Registrar, David May – Automotive Faculty
Audience: Brian Mackenzie, Sasha Nielsen, Barbara May, Dave, Judy Lewis, Jane Hume, Jon Ponikvar

6:00 PM – Regular Meeting

1.0 Call to Order/Pledge of Allegiance/Moment of Silence/Roll Call

The meeting was called to order at 6:00pm. The Pledge of Allegiance was said, a moment of silence was observed, and roll call was taken

2.0 Executive Session

Andy Daniels made a motion to go into executive session pursuant to §24-6-402(4)a, the purchase, acquisition, lease, transfer or sale of any real, personal or other property interest. Terry seconded. Motion carried.

Andy Daniels made a motion to come out of executive session pursuant to §24-6-402(4)a, the purchase, acquisition, lease, transfer or sale of any real, personal or other property interest. Second by Terry Carwile. Motion carried. No decision were made.

Andy Daniels made a motion to go into executive session §24-6-402(4)a, the purchase, acquisition, lease, transfer or sale of any real, personal or other property interest and §24-6-402(4)(b), C.R.S., the conferences with attorney for the local public body for the purpose of receiving legal advice on specific legal questions. Lois Wymore seconded. Motion carried.

Andy Daniels made a motion to come out of executive session §24-6-402(4)a, the purchase, acquisition, lease, transfer or sale of any real, personal or other property interest and §24-6-402(4)(b), C.R.S., the conferences with attorney for the local public body for the purpose of receiving legal advice on specific legal questions. Terry Carwile second. Motion carried. No decision were made.

3.0 Approve/Change Agenda for the meeting

Andy Daniels made a motion to approve the agenda with an addition for a new date for the March meeting. Terry Carwile seconded with a March 25th date. Motion carried.

4.0 Audience Comments

Brian Mackenzie made a comment and would like to thank Keith Peterson for the Community Outreach Event and program presentation.

Brian Mackenzie also would like to address the safety and security of campus. He sent an email in May of 2018 to Cabinet regarding the security of campus. He stated some statistics about current numbers for school safety. He provided his communication serves since he is certified.

5.0 Old Business

5.1 Update on Sale of Trapper Building

Andy Daniels presented that the building is set to close on March 4th. He requested to extend the lease to March 4th for the closure on the trappers building property. Lois Wymore seconded. Motion carried.

5.2 Lease Purchase Agreement with Memorial Regional Hospital

Nothing to be discussed

5.3 Update on VPSA/Craig Campus Search and the subsequent coverage plan

Ron provided information about the search and the committee is gathering on February 19th to review applicants and to determine who they would like to interview in person and then they will be bringing candidates on campus for in-person interviews. Ron will be sending out dates for the in person interview dates to the board.

5.4 Update on housing

5.4.1 Status update on Valley Vista Inn

Ron stated that we are working with the group that provided the assessment and we are going back and forth with the company at this time to gain additional information regarding the proposal from the company. Ron will send out comparisons of cost and revenues. Zach inquired about the age of the building and what is included in the cost estimate.

6.0 Action Items

Lois Wymore made a motion to approve the minutes from the January 21, 2019 and the Treasurer's Report, seconded by Terry Carwile

Zach inquired about the tuition to date on the CNCC report and how it matches up with their Treasurer's report.

Lois Wymore inquired about the hiccup at the System level and if that has been resolved. James stated that he inquire about a month ago and they did not have an update, however,

the variance report that was presented is what is sent to the System Board every quarter.

7.0 President's Report, Ron Granger

Ron presented a written report. As of February 12th we are still up by 8% in our FTE across campuses. As far as Craig Campus it is up 6% from the previous spring and up about 12% in headcount. We are still leading across the System. The Marketing Director interviews will be taking place the first week of March. The legislation sessions are going strong and has had several conversations regarding legislation that will affect the school. The only thing of concern right now is with regards to Developmental Education. Ron also addressed that our ESL classes currently have 59 students as of this spring and the highest prior to this was 12 that Ron could find. We currently have three different classes on Monday, Wednesday, Friday and some weekends. Ron gives credit to Annette Burrow.

8.0 Vice President Instruction Report, Keith Peterson

Keith presented on his findings following the Community Programming Events. Keith had additional follow up meetings with all Superintendents College Advisory Board, and our System Vice Chancellor for Workforce and Vice Chancellor for Instruction. Annette Burrow also hosted and visioning session with the State Adult Basic Education program. Kathy Powell-Case and Keith also had meetings with Tri-State Power Plant to discuss ways that CNCC can partner with them to provide degree completion programs and apprenticeship opportunities for their employees. This would be a transcript evaluation and potentially give employees up to 45 credits towards an Associates of Science. Keith and James have also been part of an Economic Development discussion in Moffat County. Keith also brought up additional discussions that were had following the outreach events. The presentation provided programs that are being considered in the near future. One program of expansion is Nursing and adding a spring 2020 cohort for 10 Memorial Regional Health. Andy Daniels stated that as a representative of Memorial Regional Health they are not going to be waiting until spring 2020 to get those students into a Nursing cohort and he has had conversations with additional entities. Keith also addressed additional Allied Health programs. Keith presented welding offerings with a partnership with the high schools in both Craig and Rangely as early as summer of 2019. Keith also brought up the Paleo opportunity on campus. The students are designing ideas right now to develop a small "museum" type display on the campus allowing community members to really enjoy the dinosaur. Animal Sciences is another area we are looking to expand. Keith also addressed expanding the community foot print and really wants to make sure that the Community Education offerings are strong and relevant to the community. The Director of Community Education will be housed on the Craig Campus due to the large amount of Community Education impact in Craig specifically. The community programming meetings will be a yearly event to really evaluate our programs each year. Keith also stated that we are also expanding our online offerings with 9 additional degrees for students online.

9.0 Vice President Business & Administration, James Caldwell

James presented the variance report. He also provided an update regarding his department and adopting a similar structure that reflect what happens on the Craig Campus with the Bookstore/Cashier. He stated that we have lost 1 FTE, however, Ron clarified that we did not lose an employee we filled an empty position. He is also currently knee deep in the budget season.

Lois Wymore inquired about a timeline for the audit of the MCAJCD Board from Marlo Coats. James did not provide a timeline, but would check back in with Marlo on February 19th

10.0 Foundation Liaison Report, Terry Carwile

Terry provided an update about the 15th Annual Foundation Dinner on March 30th and tickets go on sale February 4th, 2019. Tickets are \$50 a piece or \$300 a table. There will be live and silent auction items. Keith Peterson will be MC'ing and Jed Moore will be the auctioneer. The float plane has arrived in Rangely. It is the 40th anniversary of the Foundation and looking for ways to celebrate. He also stated that June 7, 2019 is next meeting.

11.0 City Council Liaison Update

Jon stated it was great to have James and Keith attend the Economic Development meeting and to also be part of a visit to the Business Incubator in Grand Junction.

12.0 Other Business

12.1 Changing of the March meeting from March 18th to March 25th.

Andy Daniels motioned and Lois seconded. Motion carried.

13.0 Adjourn

Andy Daniels made a motion to adjourn the meeting at 7:26. Lois Wymore seconded. Motion carried.

Respectfully submitted by:



Zachary Allen, Board Secretary