

COLORADO NORTHWESTERN COMMUNITY COLLEGE
MOFFAT COUNTY AFFILIATED JUNIOR COLLEGE DISTRICT
BOARD OF CONTROL REGULAR MEETING – April 20th, 2020
WebEx Phone/Video conference

Board Attendees: Terry Carwile, Kirstie McPherson, Adrie Salcido, Lois Wymore
College: Ron Granger – President, James Caldwell – Vice President of Business & Administration, John Anderson – Vice President of Student Services/Craig Campus, Keith Peterson – Vice President of Instruction, Leigh Sokol – Executive Assistant to the VP of Student Services/Craig Campus, Dave Olson- Diesel Tech Instructor
Audience: Judy Lewis, Steve Mazzuca
6:00 P.M. Regular Session

- 1.0 Call to Order 6:00 p.m.
- 2.0 Opportunity for Public to Address the Board of Control
 - 2.1 There was no public comment.
- 3.0 Approve/Change Agenda for the meeting
 - 3.1 Lois Wymore made a motion to approve the agenda. Terry Carwile seconded. Motion carried.
- 4.0 Approval of Minutes from the regular session meeting on February 17th, 2020 and the special meeting on April 8th, 2020 and February 2020 financial reports.
 - 4.1 Terry Carwile made a motion to approve the minutes from the regular session meeting on February 17th, 2020 and the special meeting on April 8th, 2020 and February 2020 financial reports. Lois Wymore seconded. Motion carried.
- 5.0 New Business
 - 5.1 Hospital Land Lease Money – Lois Wymore
 - 5.1.1 Lois Wymore presented that the board has received the monies from the hospital land lease which is a little over \$50,000 in total. She would like to designate \$5,000 to produce a video for the Paleo department for use at the future field museum as well as for the college. She asked that Elizabeth (Liz) Johnson lead the project and she would like it to be produced locally. She would also like to give a stipend of about \$10,000 to Liz for her work in the Paleo program over the summer. Kirstie McPherson asked if the money was already accounted for in the budget. Judy Lewis explained that it was not because they did not know about this money last June when the budget was submitted. Adrie Salcido asked if the money could be used to help the nursing program hire the vacant position by make the faculty pay more competitive, she also expressed concern that it may not be fair to give one instructor a stipend and not all instructors. James Caldwell noted that a stipend with Liz Johnson would have to be cleared through human resources to make sure it is within state rules, but he supported the idea of designating funds to developing a video. He also noted that in the last meeting the board has already approved money to address

nursing faculty issues. Keith Peterson noted that the paleo video would be a great asset that the college may not otherwise be able to do on their own. He also liked the idea the video be locally produced. Assuming it is within state rules and regulations, he agrees with the idea of offering Liz Johnson a stipend for her summer work. On the idea of using the funds to offset salary concerns for the nursing program, he liked the idea of using these monies however he was concerned that they would be facing the same issue a year from now, but he was not opposed to the idea. Lois Wymore agreed that the nursing funding would not be a sustainable solution to the problem with the nursing pay deficiencies. Terry Carwile asked if might be good to set this money aside so that it is ready should an opportunity or need present itself. Lois Wymore also expressed concern for the soccer program but she was not sure how to make a recommendation. James Caldwell said it would be wise to set some money aside given the uncertainty of finances due to the ongoing pandemic to help with unforeseen issues that might arise. Kirstie McPherson said she would like to see money put toward marketing give the situation surrounding COVID-19. Lois Wymore suggested that they always try to maintain \$50,000 in the account, she thinks it would be ok to use some money for Paleo to help promote that program and the college as whole, but the rest may need to be set aside until they can get a better picture of what costs will look like. Adrie Salcido asked what it might cost to fund the production of the video, she suggested that they invite Liz Johnson to join the next meeting with a proposal of what the actual cost for the video could be so the board can approve the proper amount. Keith Peterson expressed concern that Liz Johnson may be busy at the moment finishing out the school year and she will also be going off contract shortly. Kirstie McPherson was hesitant to approve the stipend, she request that they put together a proposal about the stipend and she would be willing to get quotes for the costs for producing a video. She suggested tabling this item until the next meeting until further discussion and information can be obtained. Kirstie McPherson also offered to work with the CNCC marketing director to come up with some ideas. Keith Peterson said he would be willing to get a summary of what Liz Johnson does during the summer.

6.0 Old Business

6.1 New Member Appointment Update

- 6.1.1 Leigh Sokol noted that the legal notice published in the Craig Press on April 17 and the Craig Chamber Email blast requesting letters was emailed out to all chamber members earlier that day. She had received some inquires, but not letters yet. She also created a link

applicants can use to submit letters, or they are welcome to email her directly with letters. Leigh Sokol said board members are welcome to share her email or the link with candidates.

7.0 President's Report, Ron Granger

7.1 Ron Granger Presented that faculty are working hard on the move to online classes. He also attended meeting where the governor talked about lifting the stay at home order on April 26, however he said it sounds like not everything will open up again. It sounds like K-12 and higher education campuses will still be closed.

Ron Granger also presented that Leigh Sokol and Lisa Krueger are working on creating a virtual honors banquet and mailing out awards. They are also working on putting on a virtual graduation so that student can still be honored and celebrated despite the limitations due to COVID-19.

Ron Granger also said there will still likely be budget cuts but they do not know how much they will be until the middle of May or possibly the beginning of June. He also expressed concern that enrollment is down for everyone and they do not know what that will look like yet. The college is working on ways to get that enrollment back up and are adjusting their marketing plans.

8.0 Vice President of Student Service/Craig Campus, John Anderson

8.1 John Anderson presented that they are working on finishing up virtual honors banquets. His department's two main focuses are on retention and enrollment. They are also working expanded tutoring by combining Gateway centers from both campuses and using telepresence and video conferencing. They have redone communication plans to provide more outreach from the college by calling, emailing and texting students. They are producing different videos introducing the team and walking students through various processes. They have also been working a virtual tour of the campus. This will all be launching soon. Adrie Salcido asked if these virtual options will be something the college will continue working on into the future. John Anderson said he thinks that as long as it continues to serve students, they will continue working on them.

9.0 Vice President Instruction Report, Keith Peterson

9.1 Keith Peterson presented that Dave Olson and David May have both announced their retirement. Keith Peterson wanted to thank Dave Olson for his service to the college and he regrets that the college is not able to properly recognize him for his work due to limitations as a result of the ongoing pandemic. He also wanted to recognize all of his faculty for facing the challenge of moving all of their instruction to an online format. He was incredibly proud of how resilient and committed they are to their students in a situation that no one wanted. He also presented that everyone is working on figuring out how to finish the semester. They still have some concerns about how the career technical programs will work because they require physical hands on labs. They are working to react to the situation as fast as possible. Keith Peterson also presented that they recently got a grant for the

cybersecurity program, since then, they were able to convene the first cybersecurity advisory board meeting, they have also identified a potential hire for the program director. This is a huge step toward the approval and credentialing processes for the program. They are working out paperwork as the candidate is from outside of the area. He hopes to be able to announce the new hire in May.

10.0 Vice President Business & Administration, James Caldwell

10.1 James Caldwell presented that he would like to thank the board for their support on the FY 19-20 reallocation and the support for the FY 20-21 budget.

He also presented that the birthing simulator identified on the reallocations has since been identified and purchased and should be ready when students return. CNCC's budget is due May 8 to the central office, and they are getting back on schedule to meet that deadline. State budget is very tied up at the moment, they do not expect to have a better picture of what that budget looks like until late May or early June. Adrie Salcido asked if the college received any of the SBA funding, James Caldwell said they had not.

11.0 Foundation Report, Sue Samaniego

11.1 Sue Samaniego presented that the Foundation Dinner Fundraiser was cancelled and converted to an online auction, they brought in about \$14,000 from ticket donations, donations and the auction, down from the typical \$75,000 they earn at that event. She said they will have some work to meet matching funds for matching grants. This included the Colorado Opportunity Scholarship matches which are about \$6,000 short this month and another \$10,000 short by the end of July. They are working on new plans to meet those goals. She said they are about \$30,000 behind goal compared to this time last year. They applied for an assistance grant due to lost revenues but they did not receive any support in the first round, they will continue to apply for that. They did receive their Colorado Opportunities Scholarship fund (COSI) for next year which allows them to provide students with scholarships and help support students to be successful. They asked for \$75,000 for the next four years but they only received \$40,000 for the next four years which is a significant drop so they are reevaluating how they will adjust to meet goals.

12.0 City Council Liaison Update

12.1 Steve Mazzuca presented an update on the last developments with the Craig City Council, they are waiting to see what restrictions will be lifted and reduced from the governor to see how they can support citizens and business. There was a resolution to provide support to Open Hearts Advocates, they are also moving forward to the purchasing of the Yampa Building. They also move forward with resurfacing the wave pool. They are also moving forward to making upgrades to Loudy Simpson Park in a joint effort with the county, Tri-State and Yampa Valley Electric to help with events at the park. They are still waiting to see what will happen with some of the city's larger events such as Whittle the Wood. The city is also looking for a new city attorney.

Currently they are also working jointly with the county to find a way to better fund EMS services.

13.0 Adjourn 6:51 p.m.

A handwritten signature in blue ink, appearing to read "J. Womack", is written over a horizontal line.

Board Secretary-