

COLORADO NORTHWESTERN COMMUNITY COLLEGE  
MOFFAT COUNTY AFFILIATED JUNIOR COLLEGE DISTRICT  
BOARD OF CONTROL MEETING – November 18<sup>th</sup>, 2019  
CNCC Academic Services Building Room 255, 2801 W. 9<sup>th</sup> St. Craig, CO 81625

Board Attendees: Terry Carwile, Zackary Allen, Lois Wymore  
College: Ron Granger – President, James Caldwell – Vice President of Business & Administration (via Phone), John Anderson – Vice President of Student Services/Craig Campus, Keith Peterson – Vice President of Instruction, , Sasha Nelson – Director of Community Education, Brad Wollman – Craig Facilities , Jessica Wollman- Financial Aid, Annette Burrow – Director of ABE, Kathy Powell Case – CTE Dean, Leigh Sokol – Executive Assistant to the VP of Student Services/Craig Campus, Keely Ellis – Executive Assistant to the President  
Audience: Reuben Talbot – Marketing Director, Sue Samaniego- CNCC Foundation Director  
Judy Lewis, Steve Mazzuca, Jane Hume, Heather Cannon, Jon Pfifer

6:00 P.M. Regular Session

- 1.0 Call to Order 6:01 p.m.
- 2.0 Approve/Change Agenda for the meeting  
Terry Carwile made a motion to modify the minutes to strike item 4.2 Oath of Office – Kelsea Henry from the agenda. Lois Wymore seconded. Motion Carried.
- 3.0 Approval of Minutes from October 21<sup>st</sup>, 2019 meeting and Treasurer’s report form October 2019  
Lois Wymore made a motion to approve the minutes from the October 21<sup>st</sup>, 2019 meeting and the treasure’s report from October 2019. Terry Carwile seconded. Motion Carried.
- 4.0 Oath/Affirmation for Public Officials
  - 4.1 Oath of Office – Terry Carwile  
Judge Heather O’Hara administered the oath. Terry Carwile read the Oath of Office out loud to become a Moffat County Affiliated College District Board of Control member and signed the oath document. Keely Ellis notarized the oath document.
  - ~~4.2 Oath of Office – Kelsea Henry~~
  - 4.3 Oath of Office- Adrie Salcido  
Adrie Salcido was not present, item was tabled.
  - 4.4 Conflict of Interest Statements by all Board Members  
Dues to lack of members present item was tabled.
- 5.0 Election of Officers  
Terry Carwile made a motion to postpone the election of officers to the next meeting. Lois Wymore seconded. Motion carried. Lois Wymore made a motion that Terry Carwile act as chair to run the next meeting. Zack Allen seconded. Motion Carried.
  - 5.1 Chair
  - 5.2 Secretary
  - 5.3 Treasurer
- 6.0 Audience Comments
- 7.0 Old Business

### 7.1 Update on housing

Lois Wymore presented that they would like to put the housing committee on hold for the time being.

### 8.0 New Business

### 9.0 Action Items

#### 9.1 Donation in Honor of Peggy Rector

Terry Carwile made a motion to approve a \$1,000 donation in honor of Peggy Rector of the money that they would typically use for standard scholarships. Lois Wymore seconded. Motion carries.

### 10.0 President's Report, Ron Granger

Ron Granger presented that on Dec 1 there will be 5 people going to Dixie State in St. George, Utah to learn more about their innovation center and see what they can learn to benefit our communities.

Ron Granger also discussed the Governor's budgets and the potential impacts on CNCC depending on what happens during legislative session. He also mentioned that the Governor has also declared the Friday after Thanksgiving as a state holiday. The campuses will be closed however there will still be individuals on call in the case of an emergency on each campus.

Terry Carwile asked about a community meeting related to renovations he saw on social media. Ron Granger elaborated about a project in Rangely related to renovations and grants to make improvements to trails and other recreations spaces which might include tennis courts and things like that.

### 11.0 Vice President of Student Service/Craig Campus, John Anderson

John Anderson presented that next the end of term is drawing near. He mentioned the college participated in Trick or Treat Street on Halloween as well as hosted a Chamber Mixer on campus on November 14. He mentioned that the college is sponsoring the Candy Cane Hunt during Downhome Christmas downtown, they are also looking at float to participating in Parade of Lights and the CNCC rock Crawler will also be a part of the parade, they are also sponsoring a tree Festival of trees and CNCC is also spending a day at St. Michael's soup kitchen to with volunteers and food donations to put together a meal for the day on November 21. Students will also be participating in a Feeding Frenzy for breakfast and lunch during finals week. He also said they are making last pushes for spring registration and it is going well. Through COZI they have been able to give out all of Moffat County Scholarships for the first time. Ron Granger invited board member to participate in the Feeding Frenzy to hand out food and talk with students.

Lois Wymore wanted to thank John Anderson for his help at the Senior Social Center at the Bell Tower.

### 12.0 Vice President Instruction Report, Keith Peterson

Keith Peterson presented that they are making progress on the paleo hall way renovations. He also touched on potential opportunities to bring other instructor and students from other rural colleges to participate in summer paleo dig with the intention of encouraging professional development with assistance from the state system. He also presented that there has been some turn over in the concurrent enrollment director position, they have interviews lined up with lots of good new candidates. They are looking to move forward to fill that position as soon as possible.

13.0 Vice President Business & Administration, James Caldwell

James Caldwell presented that they are now up to date with contracts, leases and MOUs. He also presented that MCAJCD changes related to lower income residents through Community Education and they have finalized verbiage with language to do a press releases to go out to the community. Last he said they are working with the Craig Chamber of Commerce on a MOU to work with Community Education on the BEST program, they hope to have that back out and resolved before the end of the year.

14.0 Foundation Liaison Report, Sue Samaniego

Sue Samaniego presented that the foundation is getting ready for the end of the year, on target to meet or exceed most of their goals. Colorado Gives Day and Yampa Valley Gives Day are coming up and the foundation is participating. They are looking at a plan giving program that they have not done in the past.

Zack Allen asked if the foundation is supported through the Moffat County United Way. Sue Samaniego said that was something they could look into.

15.0 City Council Liaison Update

Steve Mazzuca presented they are working on the marijuana ordinance and taking over the museum from the county. They are also moving their election calendar to align with the county in November. Terry Carwile asked about the number of interviewees they have to fill the vacant City Council seat. Steve Mazzuca said there are 6.

16.0 Other Business

Ron Granger expressed appreciation and gratitude to Zack Allen and Mike Anson for their service and time spent on the board.

Zack Allen asked to discuss what they would like to do with the now vacant board seat.

Terry Carwile said historically that they have requested letters of interest to fill the seat.

Leigh Sokol said she has prepared a legal notice to announce the vacancy seat and the call for letters of interest, she just needed the deadline for when they would like the letters by. Lois Wymore and Zack Allen agreed that they would like the letters a week prior to the next meeting on December 9. Jon Pfifer also suggested the notice ask candidates to also attend the December meeting.

Judy Lewis mentioned the Milly Levy verification is coming up due on December 15 and they will need to designate someone to sign this document since a board chair has not been established.

Lois Wymore made a motion that they authorize Terry Carwile to sign and approve the mill Levy verification before December 15. Zack Allen seconded. Motion carries.

The board also requested they plan to hold an special email meeting with Andy Daniels, Lois Wymore and Terry Carwile once the county provides the necessary information in order to verify the mill levy in addition to the regular December meeting.

17.0 Adjourn 6:42 p.m.

Zack Allen made a motion to adjourn. Lois Wymore Seconded. Motion carries.

Respectfully submitted by:

Adrie Salcido  
Board Secretary- Adrie Salcido