

**RANGELY JUNIOR COLLEGE DISTRICT
BOARD OF TRUSTEES**

Regular Session
Johnson Banquet Room
Monday, September 12, 2016
12 noon

PRESENT

Board of Trustees: Teri Wilczek, Sam Tolley, Ann Brady, Peggy Rector and Ken Parsons

Board Members Absent:

President's Cabinet Members: Ron Granger, Roger Ficken, Holly Boomer, Jeff Grubbs,
Others Present: Colleen Kenney, Accounting Coordinator; Michael Melneck, Grants Administrator; Linda Gordon, RJCD Budget Officer; and Becky Dubbert, Recorder

1.0 Call Meeting to Order:

Regular Session was called to order by Teri Wilczek at 12:20 p.m.

1.1 Changes to the Agenda

Clarification of the wording on Agenda Item 3.1—A motion is made by Sam Tolley and seconded by Ann Brady that the Board approve the minutes from the last meeting, and the change to agenda item 3.1 a. that the Board had a consensus for Roger Ficken to move forward and continue to pursue the shooting range. Motion carried.

2.0 Consideration of Previous Minutes

2.1 Approval of the Monday, August 8, 2016, RJCD Regular Board Meeting Minutes.

A motion was made by Sam Tolley and seconded by Ann Brady that the Board approve the Monday, August 8, 2016 regular board meeting minutes as presented. Motion carried.

3.0 Action/Discussion Items

3.1 Old Business

a. NPS Shooting Range Update

Roger Ficken reported there were no updates to the NPS shooting range. Ficken did ask the RJCD Board if they would consider purchasing the BLM land for the shooting range—indicating that the process could take up to two or three years to get any purchase completed. A motion is made by Sam Tolley and seconded by Ann Brady that the Board approve for clarification purposes the change to agenda item 3.1 a. that the Board had a consensus for Roger Ficken to move forward and continue to pursue the shooting range. Motion carried.

b. Dining hall renovation plans—Ron Granger said he would discuss this topic further in his President's Report later on the Agenda.

c. Steidle Scholarship for NPS discussion—Ann Brady reported that she had just determined that there had been nothing done since the RJCD Board awarded the first \$1,000 scholarship a semester when Brian Steidle was still here. There have been two academies since then that have graduated students but no scholarships were distributed. Brady reported that Judy Allred had turned over all the Steidle information to Rick Mossman and the NPS Academy. Brady said the Board needed to keep better track of this because these are scholarships that NPS students were not able to apply for. The criteria needs to be distributed to NPS instructors so the scholarship is discussed and student are made aware of it.

d. CCITF Grant request—Ann Brady reported that if the college wanted to make a CCITF grant request, they needed to do it much earlier in the year. She had a problem having the current

request submitted before the Board had a chance to review. Linda Gordon agreed that it should have been considered back in March when budgets were considered. She emphasized that it was the same paper work she had sent out for the last 12 years. And it was the same time frame every year. Roger Ficken stated that he went with submitting the grant as per an email he had from Linda Gordon saying it needed to be submitted by August 31st. Ken Parsons emphasized his concern about the college requesting something like this without board review.

Ficken said that the CCITF request was needed for safety reasons and the request for repair of the McLaughlin steps was approved by the county, but the second request for balancing was a “no” since 20% of a previous request was already done. Ficken emphasized that the match for the 1st request was coming out of the facilities’ college budget. Ficken also said he realized there needed to be before and after photos of the project and was now made aware to send thank you notes to the County Commissioners. Ann Brady again emphasized that if the Board started considering the grant request in March, they would at least have an idea of what could possibly be needed at CNCC so this kind of late request does not occur. Gordon also reiterated that the RJCD had to pay for this and that CNCC could not make the CCITF request, only the district could.

e. Better City Questions—Teri Wilczek reported that she was disappointed with Better City’s last presentation regarding the TIF needed to pay for their plan. Wilczek said they didn’t answer any of the audience questions at all. Wilczek was concerned that they were asking for the various districts to approve their plan. She was hoping for more answers and was not ready to agree. Discussion continued as it was pointed out that more students can be put in campus housing now. Granger said that the Better City’s plan to have housing down town would pull revenues away from the Rangely Campus. It would not be beneficial for the college to have students residing downtown and away from campus where they would not have to follow campus rules. It was decided that Better City’s plan was not diversifying incoming businesses, and that it should instead have a plan to bring in new company and industry possibilities. A motion was made by Peggy Rector and seconded by Ann Brady that as RJCD Board members they support economic development but do not support the Better City plan for the community in Rangely and realized that CNCC could not support it financially. It was also decided that a draft letter would be created stating the RJCD Board’s decision to be signed by Teri Wilczek. Motion carried.

3.2 New Business

a. A New Scholarship request was presented in a draft letter from Jessica Kruger—“Valerian Salemu is a sophomore at CNCC and he plays on the men’s basketball team. Valerian was born in Kinshasa, Congo. When he was quite young, his parents moved to France and became business owners. They also owned a small business in their hometown of Kinshasa. Unfortunately, while his mother was managing the shop in Kinshasa a group of men ransacked her shop and stole all the money this past summer. This had a ripple effect and Valerian’s parents also lost their businesses in France. Valerian lived with a relative over the summer and found odd jobs to help support himself and save money for the upcoming school year. This did not add up to a significant amount and he has approximately \$850 for the entire school year. His parents remain in France doing manual labor to pay for Valerian’s education and room/board. Valerian cannot afford a 3 meal/day plan, so he goes without lunch daily...”

“It is important for me to point out that Valerian did lose his scholarship because of his low GPA. I can personally attest that his low grades were not due to lack of effort. He worked closely with Sarah Owens at the Gateway Center and I spent a lot of time helping him study for my class. I know he worked with other instructors as well. Valerian is a first generation student and English is his second language. I believe this could have an effect on his reading and comprehension abilities. Ms. Owens and I also will be speaking with Caitlan Moore about the possibility of testing Valerian for any potential accommodation needs.”

Holly Boomer reported that coaches require their athletes have extra study hours during the week. There is also a three-week grade check. Boomer agreed that there needed to be a tighter relationship with coaches and assistant coaches to track their students.

Ann Brady filled in more of the information on Valerian. Brady explained that CNCC supports their athletes and wants to help although he has no scholarship anymore. She explained that he really needed help and it did appear that his parents could pay for some of his school. Presently there was a group effort underway to plug some of the holes in his story. He presently does not have a visa but he would be a first generation member of his family to attend college. Apparently athletes on athletic scholarships are relieved of their scholarships when grades are poor so Brady had the following request. Isn't there a Presidential Scholarship that covers room and board for a student? This small investment could allow him to continue at CNCC. Linda Gordon stated that she found a line item in the Board budget for a total of \$12,000 and that it was possible that \$6,600 could be used for this year's room and board for Valerian. Ann Brady suggested that to the Administration that they get with Gordon and get room and board paid for Valerian.

4.0 CNCC President's Report

- Ron Granger reported that CNCC was currently remodeling the Gateway Center after Jeff Devere successfully submitted a grant request and ended up receiving an Innovation Grant. Holly Boomer said that Jeff wrote the grant and she proofed it. This is being used to do the remodel of the Library incorporating the Gateway Center into one location in the library.
- Granger reported that the State System was allotted an additional \$6 million for its member colleges. He reported that CNCC would be receiving \$250,000 due to an increase in minority transfer rates in 2015. It's good that we get the money, but they have a lot of restrictions on what you can spend it on or we can put it back into reserves and then have a plan on how to use it over the next several years.
- Granger reported that CNCC was supposed to submit a faculty member's name to System since CNCC was to honor their Faculty member of the Year at the September 14, 2016 Board meeting at Pikes Peak Community College. Jay McLaughlin's name was submitted but he wouldn't miss teaching class, so Granger said he would pick up his awarded plaque for him.
- Granger reported that Cabinet would be meeting on Thursday to decide how to trim the current budget by ½ a million dollars. CNCC is not replacing several positions that were open. He feels that they can cut some operating expenses. He said that historically they have over-budgeted for part-time and adjunct, but they are bringing that budget back to reality. He said that they need to budget at 95% of what FTE was this year which would be a lot more reasonable.
- Granger asked the Board if they would give him a year to make decisions on the capital construction projects. That way he would have a better idea on the status of budget after seeing the decrease in funding coming to CNCC. He said they should wait to put any more money into the soccer field and Sodexo renovation.
- For Sodexo they would need to look at the money made in the auxiliary funding from Sodexo itself and consider the 1st project (\$1.9 million) which could probably be covered now with "in house" labor. He suggested that they pull the larger remodel and resubmit the larger Sodexo plan (\$5 million) next year. They need to submit the Community Center option for the Sodexo upgrade as a non-auxiliary plan and propose leasing out the community rooms so that the plan is a money-maker. There was a general Board concession to do this.
- Granger reported that there was a change made to the CNCC President's Cabinet. Cabinet would now consist of four members—President Ron Granger; Vice President of the Craig Campus, Janell Oberlander; Vice President for Instruction, Holly Boomer; and Vice President of Administration, Roger Ficken.
- A Leadership Team was also created to advise Cabinet which contains 13 members with a list of charges for their group. Click on the LEADERSHIP TEAM link below for a list of members and what the team is charged to do. [LEADERSHIP TEAM](#).

- Granger reminded the Board that the Foundation Retreat was scheduled for September 23-25 and that the 4-Boards meeting is scheduled for Saturday, September 24, 2016.
- There is a CNCC Soccer game scheduled for Saturday, September 17 on the CNCC Craig Campus and a tailgate party was also planned.

5.0 Payment of RJCD Bills

Linda Gordon presented the following checks for payment—one to CNCC \$26,511.18 for July 2016 operating and tuition bill (the reason it is so small is because CNCC charged us for \$258,176.86 for salary accruals for July and August in June 2016), one to CNCC \$50,702.27 for July 2016 Capital/Maintenance and one to Linda Gordon for board meeting meals and office supplies reimbursement.

Gordon included a copy of the estimated assessed evaluation with her report. As you can see it is 38% less than last year. Our estimated revenue from property taxes for next year will be Operating Fund \$1,325,461 which is \$811,726 less than this year's tax revenue and Capital/Maintenance will be \$424,148 which is \$259,752 less than this year's tax revenue. We thought it would be tough but now we know exactly how much will have to be cut.

Linda also attached a copy of the CCITF Grant that was approved by the board to be submitted. After much back and forth regarding the two requested by CNCC. The final vote was 1 vote to approve both requests, 1 vote not to submit either requests, 2 votes to approve only the stair request. It appeared that 3 votes to submit stairs and 1 against submitting stairs and 1 could not be reached for the revote. I believe the subject of the CCITF grant will be on the agenda to be discussed how the board wants this grant handled in the future. A motion was made by Ann Brady and seconded by Peggy Rector that the Board approve payment of the bills. Motion carried. There was mention of a desire to have program presentations each month to update the Board on various programs.

7.0 Adjournment

A motion was made by Teri Wilczek to adjourn the meeting at 1:39 p.m. Motion carried.