

**RANGELY JUNIOR COLLEGE DISTRICT
BOARD OF TRUSTEES**

Regular Session
Johnson Banquet Room
Monday, May 8, 2017
12 noon

PRESENT

Board of Trustees: Teri Wilczek, Peggy Rector, Ann Brady, Sam Tolley and Ken Parsons

Board Members Absent: Ken Parsons

President's Cabinet Members: Ron Granger, Holly Boomer, and Scott Rust
Others Present:; Jeff Grubbs, Jan Krueger, Karol Bullen, Colleen Kenney, Accounting Coordinator; Michael Melneck, Grant Writer; Linda Gordon, RJCD Budget Officer.

1.0 Call Meeting to Order:

Regular Session was called to order by Teri Wilczek at 12:05 p.m.

1.1 Changes to the Agenda—Scott Rust wants to add line adjustments to current year budget. .

2.0 Consideration of Previous Minutes

2.1 Approval of the Monday, April 10, 2017, RJCD Regular Board Meeting Minutes.

A motion was made by Ann Brady and seconded by Peggy Rector that the RJCD Board of Trustees approve the April 10, 2017 Board meeting minutes. Peggy Rector abstained. Motion carried.

3.0 Action/Discussion Items

3.1 Old Business

3.2 New Business

a. 2017-18 Budget Discussion—President Ron Granger explained that this is the worst case scenario. He said they might not need all the \$543,000. Sam Tolley commented that he felt that the college would be in the same place budget-wise this time next year. Scott Rust felt that they would have the expenses under control by budget time next year.

Sam Tolley expressed a concern that the one line they decreased was the In-District Tuition; it went from \$300,000 to \$265,000. Scott Rust explained how he came up with the \$265,000, he said that he did some checking and since CNCC was at \$258,000 right now and the trend over the last few years was maybe another \$7,000 at the most for summer tuition. Linda Gordon told the Board and college that Matt Scoggins had contacted her to find out how the concurrent enrollment was being handled. Linda Gordon explained that she assumed the concurrent enrollment was in the regular In-District Tuition because she had no way of knowing the current high school students' names. She said she explained to Matt Scoggins that she used to get a separate bill from CNCC on concurrent enrollment tuition but that stopped when Russel George came. It is about \$36,000 a year. Ron Granger said that once this problem got worked out if it made RJCD go over in this area, they would make the adjustment on the college side so the RJCD budget did not go over. Ron Granger said they are working on next year's budget right now and looking forward to capture revenue and expenses more accurately. He feels revenue will be up because Rodeo is up 7 more students and in Craig they are up because of soccer recruits. The college is going to offer a couple business classes in Meeker and add an Equine class in Craig.

Sam Tolley wanted to know how much the Chevron Energy Audit was and for how many years. Ron Granger said he has not been able find the paperwork on this loan. They were still checking

into it to see if it can be paid off. Ann Brady advised that Ron Granger speak with Jeff Devere regarding the Energy Audit since he was heavily involved with John Boyd pushing this loan and project through. The Board Meeting took a break to eat lunch and will resume.

Scott Rust wanted to know about the facts regarding the loan made by RJCD to CNCC to finish the Rector Building. It was explained that the Board provided \$325,000 to pay final bill on Rector Building because CNCC did not have the money to pay it. RJCD made a Loan Agreement with CNCC and Russel George signed it.

Ron Granger felt the grant of \$500,000 from Delta Dental would help in the following years to offset expenses. Granger also said CNCC needs to build up their reserves but knows that the district Boards also need to build back up their reserves.

Sam Tolley made a motion to approve Resolution 2017-03 to Adopt 2017-2018 Budget showing expenses \$1,904,362.50 for operating and \$436,125.00 for capital/maintenance. Peggy Rector seconded the motion. Motion carried.

Sam Tolley made a motion to approve Resolution 2017-04 to Appropriate Sums of Money showing \$543,941.50 coming from operating reserve and the balance coming from taxes and for Capital/Maintenance \$424,135.00 coming from taxes. Peggy Rector seconded the motion. Motion carried.

4.0 CNCC President's Report

- Ron Granger reported that the Softball and Baseball teams were heading to Regionals. He said he was going to Salt Lake City to watch the girl's team play.
- Granger reported that CNCC would hire a full-time Athletic Director. They were going to start the search over.
- He reported that there were 260 to 270 graduates and 134 people walked in the ceremony.

Jeff Grubbs reported that CNCC was trying the personal approach to hiring. They had hired an NPS Coordinator, a Math person, a Technology person is full-time now and were working on an Equine person.

Scott Rust handed out a revised budget that reflected lines that needed to be increased or decreased for the year of 2016/2017. No additional money was requested so the total Budget will not change. Linda Gordon brought up the fact that if some of the lines that would not appear in the RJCD budget next year but were going to have payroll accruals for year ending 2016/2017 that if an accrual was put in the RJCD bill then the accrual credit would have to be applied somehow in 2017/2018. She wanted to make sure that this happened. Scott Rust said he would look into it and figure out a way to make it work. Sam Tolley made a motion to accept the changes to the 2016/2017 budget. Ann Brady seconded the motion. Motion carried.

5.0 Payment of RJCD Bills

Linda Gordon presented the following checks for payment—one to CNCC \$140,927 for March 2017 operating, one to CNCC \$53,219.81 for March 2017 Capital/Maintenance and one to Linda Gordon \$1,600.00 January 2017 contract and one to Linda Gordon to reimburse for Board lunch for \$47.93 and one to Rio Blanco Herald times for \$20.18. A motion was made by Sam Tolley and seconded by Ann Brady that the Board approve the checks presented by Linda Gordon as written. Motion carried.

6.0 Other

7.0 Adjournment

A motion was made by Teri Wilczek to adjourn the meeting at 2:00 p.m. Motion carried.