

RANGELY JUNIOR COLLEGE DISTRICT

BOARD OF TRUSTEES

Regular Session

Johnson Banquet Room

Monday, April 9, 2018

12 noon

PRESENT

Board of Trustees: Sam Tolley, Jennifer Barker, Peggy Rector and Bart Nielsen.

Others Present: Sue Samaniego, Director of Foundation, Linda Gordon Budget Officer, Ann Brady CNCC Foundation and Scott Rust VP of Administration

1.0 Call Meeting to Order:

Regular Session was called to order by Sam Tolley at 12:12 p.m.

2.0 Consideration of Previous Minutes

2.1 Approval of the Monday, March 12, 2018, RJCD Regular Board Meeting Minutes.

A motion was made by Jennifer Barker and seconded by Bart Nielsen that the RJCD Board of Trustees approve the March 12, 2018 Board meeting minutes. Motion carried. Peggy Rector abstained.

3.0 Changes to Agenda

A motion was made by Peggy Rector and seconded by Jennifer Barker to approve agenda as presented. Motioned carried.

4.0 Public Input

Peggy Rector wanted to mention something as a public. She listened to something where a private company was contacting colleges about teaching classes for drones. It was a one day 8 hour class and it was being offered through their aviation programs and she felt we needed to get involved in this. Sue Samaniego stated that CNCC was working on getting a program teaching drones. Scott Rust stated that money was set aside from the Rural Stabilization program for the Drone Project and classes would start in the fall of 2018. CNCC is going with the idea that the people would be flying their drones for commercial purposes. Sam Tolley stated that if the FAA is in charge of the Drones, the pilots would have to know the FAA regulation to fly them commercially and this would take more than an 8 hour class. Scott Rust said they were looking at the longer classes geared toward the commercial pilots. They were also looking at piggybacking the non-commercial pilots off these classes. Peggy wanted CNCC to make sure we got in on this before others started these classes.

5.0 Action/Discussion Items

4.1 Old Business

a. RJCD By-Laws

Linda Gordon presented the By-Laws with the changes that were discussed at the last meeting. It was discussed that in addition, we needed to include that neither a candidate nor their immediate family (husband, wife, partner, children) can be employed the District or by CNCC. It was also discussed that a candidate cannot be enrolled as a student at CNCC. Also included was that if the Board could not find someone within the 60 days, an additional 60 days could be taken. It was decided that these changes would be made and presented at the next meeting and the approval would be done at the May meeting.

b. Open Board Seat

Linda Gordon reported that she had not received any letters stating an interest in sitting on the Board.

4.2 New Business

a. Dental Hygiene Chairs – Board Decision from June 2009

Linda Gordon told the board that a past Board Member asked her if the Board was following up on the decision made from June 2009 that 2 new Dental Hygiene chairs be purchased every year in a rotation to replace old worn out chairs. Linda Gordon said she went through the minutes from back then but could not find where it was mentioned in the minutes, but she informed the Board that she remembers the Board making that decision. This was done for 3 years and was discontinued when Russell George came on as President. She also stated that this was the same time when the budget starting being done by CNCC and then presented to the Board. Sue Samaniego said that she thought that a Caring for Colorado grant was used for maybe 3 years which would have replaced 4 chairs each year in the Clinic. She was asked to check it out and report back to the Board. Scott Rust said he would speak with Mark Patterson to see what the condition of the current chairs are and what chairs needed to be replaced. Scott said he would report back to the board because if they wanted to do this it would need to be reflected in the budget that was going to be approved at the May meeting. It was asked, “Can a Board make a financial commitment on behalf of upcoming boards?” Linda Gordon explained that she had read that a current board cannot make a financial commitment for more than once a year in advance and if the board was going to borrow money or enter into a loan agreement, it would have to be approved by the voters beforehand.

b. 2018/2019 Rangely Junior College District Budget

Scott Rust presented a preliminary budget to the Board. Peggy Rector asked how come there was no revenue put under grants for revenue. Scott Rust wanted to know when the CCITF grant comes up. Linda Gordon explained that a CCITF grand request goes in by the end of August. Linda Gordon said that not showing the grant revenue is okay but the expense must show up in the budget. Peggy Rector wanted it known that she wants the staff to look at going for grants as part of what they do. Scott Rust said he tried to keep the expense lines similar to what has been there in the past year. Scott said he increased in-district tuition by \$10,000. Scott Rust said that Mary Byers has not used the housing scholarship for this year and wondered if we wanted to keep trying to award this scholarship. Scott also mentioned that Mary Byers felt it wasn't fair for the board to award \$5,000 in scholarships to the Dental Hygiene students when they had access to the Delta Dental scholarship also. She wondered if this amount could be used for any of the other programs. The Board wants the housing scholarship to stay in place but directed Mary Byers to have the applicants write a letter to the Board and the letters be given to the Board and they decide on these scholarships. The Board also decided that the \$5,000 that used to be a line item for the Dental Hygiene scholarships be moved to general scholarships. Scott Rust said he would make the changes. He said he would have it finalized and would send it to Linda Gordon and she could get it to all the Board Members so they could look it over before the next meeting. Scott mentioned that because of the Pera changes, he did not feel like CNCC could remove the Energy Audit payment for this upcoming budget year. If he had one request it would be to leave in on the budget this year. Sam Tolley asked how many more years is there on this Energy Audit and he asked that the college look into seeing if they get a better interest rate to get it paid off. It was discussed that Jeff Devere be asked to come to the next board meeting and explain what he knows about the work done and how the energy savings was going to make the payment which has never happened. The Board wants Jeff Devere to explain since he was the one who pushed it through. Scott Rust said he would get a hold of the state office to see what could be done. Scott Rust said he would get the amortization schedule and the interest rate for the next meeting.

Scott Rust brought up the agreement with Metro State College. He said that CNCC would have to hire a senior flight instructor on the eastern slope but David Boles would be in charge of the entire program. Metro said they would direct their students to CNCC for their flight training. Sam Tolley suggested that CNCC get someone to negotiate with Metro to purchase the planes to cover the additional students. Scott said that CNCC was going to phase into this with Metro.

Scott Rust reported that they were on the 2nd round of phone interviews with the Athletic Director and they had identified some on-site interviews for the administrative assistant. Scott said that he was waiting on the Human Resource and Facilities Director because the pool was so small for both and he wanted to make sure he had the right person this time.

6.0 CNCC College Report—

Sue Samaniego gave the following update:

- The Foundation Dinner made \$71,646 net, \$60,560 for scholarships, \$7,600 for operations, and \$3,500 for NIFA. Sue was asked how much came from company donations and she reported \$30,975. Sue reported that a someone's mother-in-law was a CNA her entire life and in lieu of flowers, people were asked to send money for nursing scholarships to the CNCC Foundation and she felt they would see the money soon. Sue reported that money from the Rangely dinner goes into a separate account just like the money from the Craig dinner goes into a separate account. Sue said she was going to track the money for scholarships separately.

7.0 Payment of Bills

Bart Nielsen stated he would like to pay for the bench made by the Rangely High School himself. It was discussed and decided that the Board wanted it from them. A motion was made by Peggy Rector, seconded by Jennifer Barker that the Board of Trustees members approve the checks presented by Linda Gordon, which included an additional check for \$99.95 for the plaque for the memorial bench. Motion carried.

8.0 Other

Sam Tolley asked that the Rangely Junior College District Board of Directors meeting on May 14, 2018 start at 11:00 Am. It was the general consensus to change meeting time to 11:00am for the next meeting.

9.0 Adjournment

Meeting adjourned at 1:42 p.m.