

RANGELY JUNIOR COLLEGE DISTRICT

BOARD OF TRUSTEES

Regular Session

Johnson Banquet Room

Monday, June 11, 2018

12:00pm

PRESENT

Board of Trustees: Sam Tolley, Jennifer Barker, Peggy Rector, Ann Brady and Bart Nielsen.

Others Present: Ron Granger President of CNCC, Linda Gordon Budget Officer, Colleen Kenney Accounting, Jan Krueger Controller, and Keely Winger Executive Assistant to President

1.0 Call Meeting to Order:

Regular Session was called to order by Sam Tolley at 12:07 p.m.

2.0 Consideration of Previous Minutes

Approval of the Monday, May 14, 2018, RJCD Regular Board Meeting Minutes, with the appropriate grammatical changes identified and noted by Linda Gordon.

A motion was made by Peggy Rector and seconded by Ann Brady that the RJCD Board of Trustees approve the May 14, 2018, Board meeting minutes, with the appropriate grammatical changes. Motion carried.

Approval of the Monday, May 29, 2018, RJCD Special Board Meeting Minutes, with one grammatical change.

A motion was made by Peggy Rector and seconded by Bart Nielsen that the RJCD Board of Trustees approve the May 29, 2018, Board meeting minutes, with the appropriate grammatical change. Motion carried.

3.0 Action/Discussion Items

3.1 Old Business

3.1.1 Sam Tolley jokingly inquired about the check from CNCC to RJCD Board. Ron responded that he doesn't have the check right now, but that we do have it.

4.0 CNCC College Report—

4.1 Ron Granger gave the following update:

4.1.1 Peggy inquired about a wall located in the Dental Hygiene building and stated that there is current water damage. Ron responded that the college is in the process of fixing the wall and that it is currently not a danger but it could end up that way if the issue is not resolved. It was also identified that this was part of the remodel in that building from years ago.

4.1.2 We currently have a broken sewer line and that project is underway. A small team of staff have been working on this project and actually recently received emergency funds from the Office of the State Architect to fund the project, saving the college roughly \$30,000.

4.1.3 We had a main water line for irrigation break and those repairs are taking place today and tomorrow.

4.1.4 All three Vice Presidents have left. Scott Rust, VP of Business and Administration has agreed to stay on contract thru the close of the year and as needed following that. Jan Krueger and Colleen Kenney have stepped up and a plan has been sent to the system. The system might require outside assistance be brought in.

4.1.4.1 Jan is taking on more financial responsibilities and Colleen has taken over the personnel management in the Business Office.

4.1.5 Facilities and Human Resource Director interview process is underway. Hoping to have someone hired and on board shortly after the first of July.

- 4.1.6 Keely has been working with Facilities and Human Resources to keep things moving within those departments.
- 4.1.7 VP of Instruction is going to be split between the three deans.
 - 4.1.7.1 Meghan Davis is going to be the primary contact with the system, Todd Ward and Kathy Powell are helping as well.
- 4.1.8 VP of Student Services in Craig – Janell is leaving August 3rd and Ron is hoping to have someone in that position in the middle of July for a few weeks prior to Janell leaving.
- 4.1.9 Hoping to have job description for VP positions posted by next week. Ron is currently debating on hiring a search firm for those positions.
- 4.1.10 Enrollment is up roughly 19% but it is early and hoping that enrollment remains up come this fall. Athletics hurt for the 2017-2018 year, but we have already picked up 15 FTE from athletics for this year.
- 4.2 Sam Tolley reach out to the Moffat County Advisory Junior College District (MCAJCD) board regarding the current turmoil. Sam wonders if with everything currently happening if Ron feels it will be hard to fill all the current job positions. Ron doesn't think so and he is going to make sure that during interviews the candidates are aware of what has been happening.
- 4.3 Ron's hands are tied when it comes to the money that MCAJCD board recently pulled from the budget, \$386,000. If the board doesn't revoke that decision it is going to cause some layoffs and program cuts.
- 4.4 Jennifer Barker feels that the public in Craig is not getting the full story and maybe the RJCD board should put an article in the Craig Daily Press identifying the rest of the story.
- 4.5 Peggy Rector brought up two points. One, when the Craig board bought the land and the "new" building, it was done illegally and the realtor was sitting on the board and encouraged the purchase. Two, when the building in Craig was built there was money taken from the RJCD board and it was paid back, but their decisions were never legal.
- 4.6 Ron stated, there are people in Craig who don't agree with what that board is doing.
- 4.7 Linda's response to Peggy, that to her knowledge, no money from RJCD went to Craig. Linda states she received bills and numerous journal entries to show money was spent here, but that was also the year she was given a box of journal entries for RJCD. The auditors stated this could no longer happen. The auditor asked Linda if she thought there may have been fraud. Linda's response was yes.
- 4.8 Ron is presenting the MCAJCD board on June 18th regarding his plan for utilization of the \$386,000.
- 4.9 Sam inquired if it would be good if some of the RJCD board members attended the MCAJCD Board meeting and if it could make a difference.
 - 4.9.1 Ron's response was there are only two minds he has to change
- 4.10 Peggy is concerned about the incoming system president
 - 4.10.1 Ron is meeting with him this week
 - 4.10.2 Ron and the college are supported by the State System Board
- 4.11 We are currently working on getting on Joe Garcia's schedule for this fall
- 4.12 On a positive note, Sam met a young woman who graduated from CNCC's Nursing Program and felt it was the best place to attend due to class size and program quality. She was comparing CNCC's program to CMU and CMC.
- 4.13 Ron shared a few success stories from Ray Gregg. Three aviation students were hired either prior to or shortly after taking their test.
- 4.14 The Equine Program has recently hired two new instructions. One is from Wyoming and one is from Craig. They are on track to move forward.
- 4.15 The board asked if Ron was going to be replacing the VP in Craig? Ron responded, yes. She is also over student services in Craig. Did her decision stemmed from what is happening? Ron responded, no. She just wanted to go home to Gillette and her aging parents.
- 4.16 Facilities is going to help get the Jockey Shack ready and we are working to get a student hired for seasonal help for facilities as well.

7.0 Payment of Bills

Additional bills were post office box rent in the amount of \$74 and two rolls of stamps in the amount of \$100. A motion was made by Peggy Rector, seconded by Jennifer Barker that the Board of Trustees members approve the checks presented by Linda Gordon. Motion carried.

9.0 Adjournment

Meeting adjourned at 12:41 p.m.