

**RANGELY JUNIOR COLLEGE DISTRICT**

**BOARD OF TRUSTEES**

Regular Session

Johnson Banquet Room

Monday, February 11, 2019

12:00pm

**PRESENT**

Board of Trustees: Sam Tolley, Ann Brady and Bart Nielsen.

Others Present: Linda Gordon Budget Officer, Ron Granger President, Lindsey Blake Facilities Director, Keith Peterson VP of Instruction, James Caldwell VP of Business and Administration, Sue Samaniego Director of Foundation Lisa Krueger Executive Assistant to the VP of Instruction, Keely Winger Executive Assistant to President

**1.0 Call Meeting to Order:**

Regular Session was called to order by Sam Tolley at 12:01 p.m.

**2.0 Approval of Previous Minutes**

A motion was made by Ann Brady and seconded by Bart Nielsen that the RJCD Board of Trustees approved the January 14, 2019, Board meeting minutes. Motion carried.

**3.0 New Business**

3.1 No New Business

**4.0 Changes to the Agenda**

4.1 No Changes to the Agenda

**5.0 Public Input**

5.1 No public input

**6.0 Old Business**

6.1 Chevron Audit

6.1.1 Ron provided an update that we have had two "proposals" for refinancing from the Bank of the San Juans and Bank of America. Ron stated that we would revisit the proposals next week and make a decision on the refinancing.

6.2 Resignations

6.2.1 Sam inquired as to the reasoning for the resignations.

6.3 Rio Blanco County Fund Money

6.3.1 Sam inquired if we got the new snow equipment in. Lindsey stated we did and that it has been wonderful and has cut down on the plowing time.

**7.0 CNCC Reports**

7.1 President Granger provided information on enrollment. We are up over 8% in FTE and over 12% in total head count. We are up the highest across the system. Our spring numbers are higher than our Fall numbers. Our housing is fuller than the fall.

7.2 Ron also gave an update on a few big positions include the Director of Marketing.

7.2.1 Ann and Sam expressed that we need to make sure that the folks that are being recruited need to understand the place they are looking at living and make sure they fit the environment and culture.

- 7.3 Ron also brought up the VP of Student Services and the Craig Campus position that closes on Friday and those applicants are being reviewed by the committee and hoping to have those interviews conducted quickly and someone on board shortly.
- 7.4 Keith Peterson provided updates about the Community Outreach Event that took place in November as well as the additional meetings with community groups and members.
  - 7.4.1 He provided a power point that showed the process, the outcome and the next steps.
    - 7.4.1.1 The outcome provided a list of programs that are being considered and a smaller list that would be looked at as an immediate list of programs to start developing now.
    - 7.4.1.2 The other identified outcome is more community driven events for families in the communities we exist in.
    - 7.4.1.3 Some upcoming program changes are the Nursing program, adding a Spring 2020 cohort, as well as the BSN program in Fall 2020. Welding classes are also going to start in Summer 2019.
    - 7.4.1.4 Tri-State is looking to re-certify their employees into different areas. This is based on Tri-State right now and in them determining how to move their apprenticeship program that allows those employees to earn up to 45 credits towards an Associated Degree.
    - 7.4.1.5 Keith provided an update on the helicopter that will be assisting in removing the final piece of Walter. The big helicopter drop will be in Rangely and then it will be trucked to Craig. This provides for a great opportunity for community events in both communities. Keith also presented that some of the repository will be moved up onto the main floors of the Craig Campus and display Dinosaur bones.
    - 7.4.1.6 Keith also talked about the expansion of the Adult Education program. We expanded the English as a Second Language program from 30 to 50. Keith has challenged the Director of our Adult Education program to determine how to get the Adult Education and English as a Second Language students to then become CNCC students.
    - 7.4.1.7 He also provided an update about the Community Education Director that will provide services for all of our Community service centers.
  - 7.4.2 Next steps are to continue the Community Outreach Events each year. The list will continue to be evaluated and then we will continue to provide updates on this information.
  - 7.4.3 Sam brought up presenting the information at the Foundation Dinner.
  - 7.4.4 Bart and Sam also provided that a CDL training program might be something to look into as another option for program development.

**8.0 Payment of Bills**

- 8.1 Linda presented the bills for the month of December.
  - 8.1.1 Special Districts Association - \$250, Linda had to change the payroll for last summer was placed in the wrong locations. Linda will make those corrections. James said we may not be able to make any changes to our process. We will explore the option we have that will satisfy both parties requirement. Bart makes a motion to pay the bill with the noted corrections, Ann seconded the motion. Motion carries.
  - 8.1.2 Ann Brady made a motion to pay the bills as presented, seconded by Bart Nielsen.

**9.0 Adjournment**

Meeting adjourned by Sam Tolley at 1:07 pm