

RANGELY JUNIOR COLLEGE DISTRICT

BOARD OF TRUSTEES

Johnson Banquet Room

Monday, August 12, 2019

12:00pm

PRESENT:

Board of Trustees: Ann Brady, Bart Nielson, and Jennifer Barker.

Others Present: Linda Gordon Budget Officer; Ron Granger President; James Caldwell VP of Business and Administration; Sue Samaniego, Director of Foundation; Lindsey Blake, Director of Facilities; Colleen Kenney, Staff Accountant; Keith Peterson VP of Instruction, Scott Rust Controller, Amy Blake, Director of Campus Life, Colleen Kenney Staff Accountant, Keely Winger, Exec. Assist to President;

1.0 Call Meeting to Order:

Regular Session was called to order by Jennifer Barker at 12:10 p.m.

2.0 Approval of Minutes

A motion was made by Ann Brady and seconded by Bart Nelson that the RJCD Board of Trustees approved the July 8, 2019, Board meeting minutes. Motion carried.

3.0 Changes to Agenda

Bart Nelson made a motion to move new business items to under approval of minutes, Ann Brady seconded. Motion carried.

4.0 New Business

4.1 Approval of 2019 CCITF Grant Request

4.1.1 Lindsey Blake presented that idea that we would like to apply for gravel to cover spaces on campus that are weed infested to cover those with gravel. Lindsey has calculated the number of square footage needed to cover those areas.

4.1.1.1 Project – gravel for blank areas on campus in an amount not to exceed \$35,000.

4.1.2 Ann Brady made a motion to approve the 2019 CCITF Grant Request for gravel in an amount not to exceed \$35,000, Bart Neilson seconded. Motion carried

5.0 Public Input

None

6.0 Old Business

None

7.0 CNCC Reports

- 7.1 President Granger – presented that we are in the processes of getting a new roof on Johnson. Estimated time of completion is first part of October. The cafeteria is making progress in getting upgrades. It has received new paint, new cabinets, and action station. The roof is still currently within budget and we have spent quite a bit of contingency but still in budget. We had a sprinkler issue but we have resolved that. We start school next Monday, August 19th. We have Convocation trainings the next three days. Ron invited all the board members to attend the CNCC Welcome Social on Friday. Our enrollment is down currently, but we have a lot of late enrollers this year. Our RA's and Student Ambassadors are back on campus, Volleyball and Soccer players are back on campus. We are pretty close to fully filled as far as employees go. Last year our vacancy rate was at 23% and this year we are at 6% vacancy rate. Both our Soccer teams are full enough to have a team.
- 7.2 Amy Blake reported that as of right now we have filled 203 out of our 250 beds. Holland West we are moving to a non-traditional housing setting. New Student Orientation is at the lake on August 17th. On August 15th we have a student & parent BBQ at the Tank.
- 7.3 James Caldwell presented that we distributed our budget on July 22nd. We have had some changes in our spending process, affecting Purchase Orders and approvals for spending. We received 100 computers and they are being distributed throughout our campuses. Kelly and James recently responded to the annual HLC report. James also talked about his reporting process to the board and how it is going to be changing.
- 7.4 Lindsey Blake provided that we have received just over \$800,000 to replace and upgrade our Hydronic System.

8.0 Payment of Bills

- 8.1 Linda had to add the Herald Times in an amount of \$82.18
 - 8.1.1 Bart Neilson made a motion to pay the bills as presented with the Herald Times addition, Ann Brady seconded. Motion carried.

9.0 Adjournment Meeting was adjourned at 12:37 p.m.