

**RANGELY JUNIOR COLLEGE DISTRICT
BOARD OF TRUSTEES**

Weiss Conference Room

Tuesday, December 17, 2019

12:00pm

PRESENT:

Board of Trustees: Ann Brady, Bart Nielson, Sam Tolley and Jennifer Barker.

Others Present: Linda Gordon Budget Officer; Ron Granger President, John Anderson VP of Student Services, Keith Peterson VP of Instruction, Colleen Kenney Staff Accountant; Scott Rust Controller, Keely Ellis Exec. Assist to President; Lindsey Blake Director of Facilities, Davin Boydston Community Member

1.0 Call Meeting to Order:

Special Meeting Session was called to order by Sam Tolley at 12:00 p.m.

2.0 Approval of Minutes

A motion was made by Ann Brady and seconded by Bart Nielson that the RJCD Board of Trustees approved the November 20, 2019, Board meeting minutes. Motion carried.

3.0 Changes to Agenda

No Changes

4.0 Public Input

No public input

5.0 New Business

5.1 Appointment of Person to Fill Vacant Seat

- 5.1.1 There are two interested parties; Tim Weber, Davin Boydston
- 5.1.2 Bart thinks that both would be a good addition. He thinks that Davin would be a good bridge between the school district and the college to help with enrollment. He has some additional connections with other colleges in Colorado. Tim is a very involved community member and would be a good addition.
- 5.1.3 Ann made a comment that she would like to see more variety on the board. She feels that Bart is a good connection to the school already. It was concerning to her that Davin would have to miss school to attend some of the meetings.
- 5.1.4 Jennifer wondering if Davin has ever served on a board and that if not then this board could be a good start for him.
- 5.1.5 Ann's recommendation as of now would be Tim Weber just based on his availability and knowledge of serving on a board.
- 5.1.6 Vote for Davin
 - 5.1.6.1 Bart Neilson, Jennifer Barker and Sam Tolley

- 5.1.7 Vote for Tim Weber
 - 5.1.7.1 Ann Brady

5.2 Swear in Board Members

- 5.2.1 Davin Boydston is a teacher and coach at the middle/high school for the last three years.
- 5.2.2 Linda Gordon swore Davin Boydston in.

6.0 Old Business

6.1 CCITF Grant Award

- 6.1.1 Linda just got notice last week that they awarded the Rangely Junior College District the grant in the amount of \$17,500 for the landscaping. The total project amount is \$35,000.
- 6.1.2 This will be placed over by Rector where the landscaping is currently dirt.
- 6.1.3 Linda also explained the process of how the grant works. The RJCD has to pay the full amount of the project and then Linda will submit invoices for payment to the County for reimbursement. Funds can't be spent prior to January 1, 2020 and then all have to be spent by December 31, 2020.

7.0 CNCC Reports

7.1 Ron Granger

- 7.1.1 He provided another brief overview of the HLC report that we received in November. They approved the financial report that we submitted to them. Financially we meet all the State requirements but HLC has their own set of standards.
- 7.1.2 We had a group visit Dixie State on December 1st at their innovation center. CNCC is looking at an innovation center concept as well. The center is for students and community members.
 - 7.1.2.1 There were five members for the college, two from Rangely, one from the City of Craig and then a representative from AGNC.
 - 7.1.2.2 Dixie State is looking at establishing some partnerships.
- 7.1.3 Our semester is over. We weren't up in enrollment but our numbers on campus were consistent. Our numbers were down primarily due to our concurrent enrollment numbers. There are a few reasons why our numbers were down but we are working on getting those numbers back up. We have recently hired a new concurrent enrollment director.
- 7.1.4 We are starting to work on some new marketing campaigns around video and additional ways to connect with this generation of students.
- 7.1.5 The legislative session starts in January and we have a day at the Capital on January 29th.
- 7.1.6 The Governor's budget currently proposed would provide us with an increase as well as allow us to increase tuition.

7.2 James Caldwell

- 7.2.1 Presenting a budget update. This overview provides where the RJCD billing is current to date. This information is accurate through November. This provides dollars spend and percent spent based on the plan.
- 7.2.2 In-district assistance is down. It is currently at 33% but should be closer to 50%.
- 7.2.3 Dental Hygiene instructor has been hired and starts 2020 and so we are down in spend there.
- 7.2.4 Aviation is also down due to some turnover, however, we are hopeful in order to spend those funds in the second half of the year.
 - 7.2.4.1 Sam inquired about reallocating some of the funds from the aviation salary money and look at updating one of the cockpits of the airplanes.
 - 7.2.4.2 James stated that we can look into it.
- 7.2.5 James plans on presenting an update on a quarterly basis.
- 7.2.6 James is presenting to the Joint Technology Committee. This is to update our technology on our campuses. We don't believe that we will get an allocation this year however, we do feel that it is necessary to be part of the whole process to know how to improve it for future years. Year 1 proposal was over \$800,000 the total project was \$1.6 million.
- 7.2.7 The business office is currently getting ready to start the budget process again for next year.

7.3 Sue Samaniego

- 7.3.1 She received a \$25,000 endowment from Rick Selby's cousin in honor of Rick Selby (he used to be the UPS driver in Rangely). The first scholarship will be given in Spring 2020
- 7.3.2 We have received our COSI grant funding again that we need to find the match for again this year. There will be over \$60,000 that can go to our students.
- 7.3.3 We received over \$2000 from Colorado Gives Day and then received an additional \$1000 as a prize for participating.

8.0 Other

- 8.1 Next Meeting – February 10th at Noon in the Johnson Banquet Room

9.0 Payment of Bills

- 9.1 Linda presented one additional one from the college. There are just three checks.
- 9.2 Bart made a motion to pay the bills, seconded by Jennifer Barker. Motion carried.

10.0 Adjournment Meeting was adjourned at 1:02 p.m.