

**RANGELY JUNIOR COLLEGE DISTRICT
BOARD OF TRUSTEES**

Weiss Conference Room

Monday, February 10, 2020

12:00pm

PRESENT:

Board of Trustees: Ann Brady, Bart Nielson, Davin Boydston, and Sam Tolley

Others Present: Linda Gordon Budget Officer; Ron Granger President, John Anderson VP of Student Services, James Caldwell Vice President of Business, Sue Samaniego Director of Foundation, Keith Peterson VP of Instruction, Scott Rust Controller, Leigh Sokol Exec. Assist to Vice President of Student Services, Keely Ellis Exec. Assist to President; Reuben Talbot Director of Marketing,

1.0 Call Meeting to Order:

Regular meeting was called to order by Sam Tolley at 12:01 p.m.

2.0 Roll Call

See those present above.

3.0 Approval of Minutes

A motion was made by Ann Brady and seconded by Bart Nielson that the RJCD Board of Trustees approved the December 17, 2019, Board meeting minutes. Motion carried.

4.0 Changes to Agenda

Ann Brady made a motion to change the agenda to add the reallocation of funds under New Business, second by Davin Boydston. Motion carried.

5.0 Public Input

No public input

6.0 New Business

6.1 Resolution 2020-01 set Board 2020 monthly meeting date, time and place

6.1.1 Sam would like to see how everyone would like feel about moving their monthly meetings to the third Monday from the second Monday.

6.1.2 Bart Neilson made a motion to move the meetings from the second Monday of the month to the third Tuesday of the month at Noon in the Johnson Banquet room, seconded by Ann Brady. Motion carried

6.2 Resolution 2020-02 set 2020 Agenda posting place

6.2.1 Davin made a motion to approve the posting places, seconded by Bart Neilson, motion carried.

6.3 Bank Signature Cards

6.3.1 All board members have signed the signature cards for the bank.

6.4 Bart Neilson made a motion to approve the allocation of funds to the FY2019-20 budget, second by Davin Boydston. Motion carried.

7.0 Old Business

No old business.

8.0 CNCC Reports

8.1 Ron Granger

- 8.1.1 Reported some great things that have happened in the last month.
- 8.1.2 We received a \$500,000 grant from the AG's office for a Cybersecurity program. It would primarily be located on the Craig campus with classes streamed and offered on the Rangely campus as well. This process takes around 18 months to get program launched due to the approval from the Higher Learning Commission.
 - 8.1.2.1 Sam inquired if it would be launched and available for January 2021 and our hopes are really to have it fully launched by fall 2021.
 - 8.1.2.2 This is a certificate and degree program.
 - 8.1.2.2.1 We will be utilizing curriculum from some of our sister schools.
 - 8.1.2.3 Our first step is to get someone hired to run the program, then start building it out and take it to HLC for approval.
- 8.1.3 Our ice tower is up
- 8.1.4 Our enrollment is down spring semester. A lot of our reduction is in our concurrent enrollment.
 - 8.1.4.1 We feel that our enrollment will go up in the fall.
 - 8.1.4.2 One includes our nursing cohort going from 24 to 40.
 - 8.1.4.3 Our NPS numbers are down this spring semester where we are normally full in the spring we aren't. That program has a new strategy to increase recruitment of students.
 - 8.1.4.4 We are where we were three years ago with enrollment numbers.
- 8.1.5 School has started and we are about a month into it.
- 8.1.6 Ron also made a statement about our Foundation. Over the last few months Sue has done a great job reconnecting with folks who were involved previously but got disconnected.

8.2 James Caldwell

- 8.2.1 Presented a reallocation of funds based on projections. A total of \$179,000 would be reallocated.
- 8.2.2 He has then put together a list of projects that James has been working with Leadership on that would help grow our college.
 - 8.2.2.1 One is the Dental Hygiene software is really outdated and upgrading the software to industry standards would help patient experience and our students would be working with the most updated information. We

would then need to upgrade our computers because they can't handle the new upgrade.

8.2.2.2 The next ask is for the Hefley Gym floor. This would be to help bring our floor up to par with regards to our conference standards. The total ask for that is \$80,000. We have the opportunity to host the SWAC conference tournaments in spring 2021.

8.2.2.2.1 We are hoping with some of these changes that we can open the gym up to the community and then also looking at some options for the Colorado Room to make it a more universal room for more uses including practices.

8.2.2.3 The last thing is a AVT avionics and instrumentation. If we made this change/adjustment than it would help to increase our program.

8.2.2.4 Even with this requests/adjustments it would still give the board back \$13,000

8.2.3 Bart inquired about the Dental Hygiene chairs. James stated that we replaced all the chairs. There were no chairs that needed to be replaced this year.

8.2.4 James also presented that they are in budget preparations for the next year. We have to have the budget approved at the April meeting as the final budget is due to the System by May 8th. James could have a budget put together for the board at the next meeting.

8.2.4.1 James will work with Linda on the upcoming year's budget.

8.2.5 James stated that he appreciates this Boards structure and how they follow the rules, regulations and procedures.

9.0 Other

9.1 Next Meeting – March 30th at Noon in the Johnson Banquet Room

10.0 Payment of Bills

10.1 Linda stated that there are no additions or changes.

10.2 Ann Brady made a motion to approve the bills as presented, seconded by Bart Nielson.
Motion carried.

11.0 Adjournment Meeting was adjourned at 1:00 p.m.