

**RANGELY JUNIOR COLLEGE DISTRICT
BOARD OF TRUSTEES**

Weiss Conference Room
Monday, March 30, 2020
12:00pm

PRESENT:

Board of Trustees: Ann Brady, Bart Nielson, Davin Boydston, Jennifer Barker and Sam Tolley

Others Present: Linda Gordon Budget Officer; Ron Granger President, John Anderson VP of Student Services, James Caldwell Vice President of Business, Sue Samaniego Director of Foundation, Keith Peterson VP of Instruction, Keely Ellis Exec. Assist to President; Lindsey Blake Facilities Director

1.0 Call Meeting to Order:

Regular meeting was called to order by Sam Tolley at 12:12 p.m. via WebEx Phone Call

2.0 Roll Call

See those present above.

3.0 Approval of Minutes

A motion was made by Bart Nielson and seconded by Jennifer Barker that the RJCD Board of Trustees approved the February 10, 2020, Board meeting minutes. Motion carried.

4.0 Changes to Agenda

5.0 Public Input

No public input

6.0 New Business

6.1 2020-2021 proposed RJCD budget presented to Board for review

6.1.1 Linda inquired if the CCITF rock project will be complete by June 20, 2020

6.1.1.1 Lindsey provided that she is planning on mobilizing for this project as soon as possible.

6.1.2 James provided a brief overview of the budget information that was presented

6.1.2.1 The planning for in-district tuition assistance is what is projected for how it will end this year and then look at it growing next year

6.1.2.2 Marketing support, we have increased the amount of local marketing to help support the increase of in-district tuition

6.1.2.3 Redirected some funds for refurbishing the Johnson Building cafeteria. This would be for some flooring and some additional painting. This addresses some of the concerns that we are hearing from our students

6.1.2.4 One of the autoclaves in DH is under performing and so that is the request for that program this year.

- 6.1.2.5 Aviation program expansion to hire a second Aviation Maintenance
- 6.1.2.6 NPS requested to purchase equipment for their facility as well as improvements for the gun range
- 6.1.2.7 Athletic program support- the project is for a mobile floor for the Colorado Room to provide a more universal flooring and space for the athletic teams who utilize that space.
- 6.1.2.8 Jennifer Barker inquired if we are looking at upgrading the electrical in the Colorado Room.
 - 6.1.2.8.1 James stated that we are looking at the electrical as well as the sound system.
 - 6.1.2.8.2 Lindsey stated that we have fixed all the electrical in that room last spring.
- 6.1.2.9 Building maintenance fund is for general maintenance of our buildings
- 6.1.2.10 We are looking at doing minor roof patches and the also looking at updated Nichols roof and siding.
- 6.1.2.11 Exterior paint for Blakeslee and Allsebrook
- 6.1.2.12 Parking lot updates and repairs will be focused on the parking lot behind Johnson Building
- 6.1.3 No approval is necessary at this time because now the budget gets opened up to the public for review and comments. The budget will be approved at the next meeting.

7.0 Old Business

No old business.

8.0 CNCC Reports

8.1 Ron Granger

- 8.1.1 Ron presented an update regarding what CNCC is working on with regards to the COVID-19 pandemic.
- 8.1.2 CNCC is not allowing students to return at this time. The only students on campus right now are our NPS students. They are doing their online classes right now, and those students will resume their in-person courses following the stay at home order as of April 11
- 8.1.3 We are currently tracking all our financials regarding this issues as well. We are looking at refunds for housing as well as meal plans.
- 8.1.4 Ron stated we have very few employees on campus and thinks that this will extend at least through May.
- 8.1.5 JBC does not plan to do a budget until June 16th and that puts us at a standstill for our budgeting process.
- 8.1.6 Ron stated that we have received a lot of complements to date on what CNCC has implemented regarding COVID-19
- 8.1.7 Recruiting is still happening but it is now having to be conducted remotely
- 8.1.8 Graduation is still up in the air. We have a small group working on what to do with graduation and we are looking at hosting a virtual graduation.

8.1.9 Sam asked is NPS student ever left for Spring Break or if they were the only ones that returned from Spring Break.

8.1.9.1 We only have 10 NPS students and they spend all their time in their rooms right now and then going over to the Den to eat.

8.1.9.2 We screened all of those students prior to them arriving back on campus. This screening was approved and reviewed by Kyle Wren with Rangely District Hospital

8.2 Sam Inquired about a rumor in town

8.2.1 Sam asked what Lindsey Blake's plans are because he heard through the rumor mill that she joined the services

8.2.2 Lindsey did provide information that she did join the National Guard and her original ship date was May 18th, however, with COVID-19 this might be postponed.

9.0 Other

9.1 Next Meeting – April 21st at Noon in the Johnson Banquet Room

10.0 Payment of Bills

10.1 Linda stated that there were a few typing errors on what she sent over to us.

10.1.1 A check for Linda and reimbursement in the amount of \$97.36

10.1.2 College check now includes February \$99,568.31

10.1.3 January and February capital maintenance check requests are included as well

10.1.4 Postage for \$110

10.2 Ann Brady made a motion to approve the bills as presented, seconded by Davin Boydston. Motion carried.

11.0 Adjournment Meeting was adjourned at 12:48 p.m.