

**RANGELY JUNIOR COLLEGE DISTRICT
BOARD OF TRUSTEES**

Weiss Conference Room
Tuesday, March 23, 2021
12:00pm

PRESENT:

Board of Trustees: Bart Nielsen, Jennifer Barker, Ann Brady, Davin Boydston, and Sam Tolley

Others Present: Linda Gordon Budget Officer; Ron Granger President; James Caldwell Vice President of Business; Keith Peterson Vice President of Instruction, Keely Ellis Exec. Assist to President; Kelly Scott Interim VP of Student Service/Director of Institutional Effectiveness, Sue Samaniego Director of Foundation; Jesse LaRose Math Faculty/Associate Dean of Arts and Sciences/Interim Administrator for Craig Campus, Colleen Kenney Assistant Controller

1.0 Call Meeting to Order:

Regular meeting was called to order by Sam Tolley at 12:03 p.m.

2.0 Roll Call

See those present above.

3.0 Pledge of Allegiance

4.0 Changes to Agenda

4.1 Addition of 6.1 under New Business for New Budget. Motion by Bart Nielsen to approve the new business item, second by Davin Boydston. Motion carried

5.0 Approval of Minutes

A motion was made by Ann Brady and seconded by Bart Nielsen that the RJCD Board of Trustees approve the February 9, 2021, board meeting minutes. Motion carried.

6.0 New Business

6.1 FY2021-2022 Budget

- 6.1.1 Linda brought up that last year at this time we had presented a budget to the board.
 - 6.1.1.1 CNCC budget will be presented to the State at the middle of May
 - 6.1.1.2 Final approval will be middle of June.
 - 6.1.1.3 Long bill should be approved middle of April, but until that is approved we are at a bit of a stand still.
 - 6.1.1.4 There is talk the State will bring out budget numbers back up to what they were prior to COVID. Talk is COF is also going to be brought back up to 100%.

- 6.1.1.5 Linda brought up that she does have to have it approved by the RJCD Board and the draft budget has to be published in the paper and allow for any comments and then the board would approve the draft at the April 20th meeting.
- 6.1.2 Linda presented a draft budget to the board for 2021-2022 budget.
 - 6.1.2.1 James will be sending additional information in the next few weeks.
- 6.1.3 The board will approve a budget at the April 20th meeting.

7.0 Old Business

8.0 Public Input

- 8.1 Sam spoke on behalf of Gary Hinaman and felt that we could promote CNCC as a veteran community. Also thought we could create a mentorship program to connect some of our community veterans and our student veterans.
 - 8.1.1 There is also legislations right now being presented for veterans and family members to receive in state tuition for any school they attend in Colorado.
 - 8.1.2 Sue also touched on an FAA grant we recently applied for that has a focus on veterans and encouraging them to get an AVT/AMT degree.
 - 8.1.3 Sam would like set up a meeting with Keith, Ron, James and Gary Hinamen.

9.0 CNCC Reports

9.1 Ron Granger

- 9.1.1 John Anderson did resign. We have discussed and put a good plan in place to handle things in the meantime. We will refill that position but we are waiting until the new President has been selected.
- 9.1.2 Jesse LaRose is the administrator in charge on our Craig Campus
- 9.1.3 Kelly Scott has taken over running our Student Services department.
- 9.1.4 COVID Testing update – we have been testing athletes and DH students.
 - 9.1.4.1 This has helped to decrease the positivity rate in Rio Blanco County. We have tested in the last 4 weeks (100-120 per week) and all have come back negative.
 - 9.1.4.2 We are working toward moving to a level of green. An announcement from the Governor’s office was released yesterday that if a county is in green the mask mandate will be removed effective April 1.
 - 9.1.4.3 We were the first school in the system to announce we would be returning to in person classes in the Fall and also in the Spring.
 - 9.1.4.4 We are grateful for the partnership and collaboration with the hospital in order to make rapid tests available for us in order to protect and keep our students healthy and safe.
- 9.1.5 Sam added praise to Ron for his leadership over the last year during COVID. He also stated that Ron is a man of his word and has always stood behind what he stated he would do when he was first hired.

9.2 Kelly Scott

- 9.2.1 Introduced herself and her background and experience with CNCC.
- 9.2.2 She has taken time to meeting with all staff members in the department and find out where we might have some gaps and how she can assist in the process for getting students enrolled.
- 9.2.3 Enrollment opened a few weeks ago for Summer and Fall and numbers look good right now but it is early

9.3 Jesse LaRose

- 9.3.1 Introduced himself and his background and experience with CNCC.
- 9.3.2 He has been dedicating his time to keeping up with the local boards and continue to provide transparency to our communities. Meetings include Town, County, MCAJCD, RJCD etc.

9.4 Sue Samaniego

- 9.4.1 Foundation Dinner is this Saturday March 27th
- 9.4.2 She also presented a flyer for the Chair Affair in Craig on April 19th with an online auction from April 19th to April 25th.
- 9.4.3 Several grants have been announces in the last few days.
 - 9.4.3.1 The State announced that we will received our COSI allocation for both Moffat and Rio Blanco County. A little over \$19,000
 - 9.4.3.2 Boundless opportunities - \$20,000 grant for veterans and those returning to school
- 9.4.4 April 25th NIFA is going to be doing their annual golf tournament in Rangely.

9.5 James Caldwell

- 9.5.1 Budget are coming and expect to hear from him next week regarding their budgets. He is going to be looking for feedback
- 9.5.2 The board was presented with an update on spending and requests for reallocation of funds.
 - 9.5.2.1 The Campus Safety Coordinator and he has presented a great security risk at the Kramer building in order to protect the armory as well as the building. The request is for \$27,000.
 - 9.5.2.1.1 They want to install gun racks as well as perimeter fencing around the building.
 - 9.5.2.2 Reallocating \$15,000 from the Cafeteria project
 - 9.5.2.3 Reallocating \$12,000 from NPS to make up for the additional funds necessary.
 - 9.5.2.4 The board is all in favor of the reallocations presented.
- 9.5.3 The rest of the budget is still on schedule to spend.
- 9.5.4 Sam suggested James talk to Blake Mobley regarding a camera system on campus.
- 9.5.5 Linda inquired that based on what she sees we are not going to need to utilize the \$438,000 that was requested for use out of RJCD Board reserves.

9.5.5.1 James stated that at this time we don't think we are going to have to utilize those funds but he will be able to provide a clearer picture at the next meeting after a few more reports come out.

9.5.6 IT Capital Request has cleared the JTC we were #1 in the college system and #5 overall as a state. It cleared JBC and recommended for allocation, it will then go into the long bill, voted on by legislature and signed by the governor. We have to come up with 10% to match the \$1.7 million.

9.5.7 We are testing our soccer students in Craig today utilizing the RDH tests.

9.5.8 Change in reporting structure where Campus Life now reports to the Vice President of Business & Administration.

9.5.9 Ann praised James for all the work he has done with the business office and providing accurate and timely information to the board.

9.5.10 Through our stimulus allocations, we have refunded roughly \$280,000 in dormitory costs. Our students have received allocations through each stimulus. We will have another \$800,000 (roughly) to allocate in this most recent stimulus package.

9.6 Keith Peterson

9.6.1 Keith praised our academic staff for all of their work and willingness to adjust when COVID first started.

9.6.2 Keith also provide praise to Rangely District Hospital came up with 5000 rapid tests allowing us to function worry free this Spring. This allowed our student athletes to finish their season.

9.6.2.1 We have had no outbreaks in our DH clinic and those students are taking their practical boards on Saturday.

9.6.2.2 Please pat anyone from the hospital on the back for their effort and willingness to help keep our campus open and students safe.

9.6.3 We are going to be able to conduct an in person graduation this spring as well. Graduation is scheduled for Friday May 7th.

9.6.4 We have intentions to start next fall without masks and all kids in the same classroom.

10.0 Payment of Bills

10.1 No new bills were presented.

10.1.1 A motion made by Ann Brady to pay the bills as presented seconded by Jennifer Barker. Motion carried.

11.0 Other

11.1 Next Meeting – April 20th at Noon in the Weiss Conference Room

12.0 Adjournment

12.1 Meeting was adjourned at 1:15 p.m.