

**RANGELY JUNIOR COLLEGE DISTRICT
BOARD OF TRUSTEES**

Weiss Conference Room

Tuesday, June 15, 2021

12:00pm

PRESENT:

Board of Trustees: Bart Nielsen, Jennifer Barker, Ann Brady Davin Boydston, and Sam Tolley

Others Present: Linda Gordon Budget Officer; Ron Granger President; Keely Ellis Exec. Assist to President; Kelly Scott Interim VP of Student Service/Director of Institutional Effectiveness; Colleen Kenney Assistant Controller; James Caldwell VP of Business and Administration; Lindsey Blake Director of Facilities, Colleen Kenney Interim Controller/Accountant; Sue Samaniego Director of Foundation

1.0 Call Meeting to Order:

Regular meeting was called to order by Sam Tolley at 12:01 p.m.

2.0 Roll Call

See those present above.

3.0 Pledge of Allegiance

4.0 Changes to Agenda

5.0 Approval of Minutes

A motion was made Bart Nielsen and seconded by Davin Boydston that the RJCD Board of Trustees approve the May 18, 2021, board meeting minutes. Ann Brady abstained. Motion carried.

6.0 New Business

6.1 RDA RJCD Representative appointment

6.1.1 Discussion regarding appointment to the RDA representative, this has always been the President and the board feels they should keep it that way.

6.1.1.1 Ann Brady made a motion to appoint Lisa Jones as the representative for the RJCD RDA representative, seconded by Jennifer Barker. Motion carried.

7.0 Old Business

7.1 The College owes the RJCD money for the Rector remodel in the amount of \$374,863.80

8.0 Public Input

8.1 Brandon thanked Ron Granger for his service to the community and college.

9.0 CNCC Reports

9.1 Ron Granger

- 9.1.1 Attended the State Board meetings last week. The new FY budget was presented and approved by the board.
 - 9.1.1.1 The President of the SBCCOE gave praises to CNCC for all the work that has been done over the last year.

9.2 James Caldwell

- 9.2.1 Authorized to spend for FY 21-22 budget.
- 9.2.2 Thirty-one (31) smart boards (first piece or RISE grant) have arrived on campus today.
- 9.2.3 Open Positions
 - 9.2.3.1 Controller is still open and collecting applications. Scott Rust is still providing some services to the college during the transition.
 - 9.2.3.2 Interviews were conducted for the Grants Administrator/Executive Assistant to the Business Office last week and the committee is ready to make a recommendation for hire.
 - 9.2.3.3 Senior IT Professional is open and collecting applications. It is a two-year grant funded position.
- 9.2.4 James has been conducting accountability and planning meetings with his direct report employees.
- 9.2.5 Dr. Jones will be arriving in Rangely at 2pm today.

9.3 Lindsey Blake

- 9.3.1 \$60,000 allocated from RJCD to Nichols siding project.
 - 9.3.1.1 Could not get materials until middle of June.
 - 9.3.1.2 Contractor could not start work on the project until middle of July.
 - 9.3.1.3 This pushes us out of FY 20-21
 - 9.3.1.3.1 Fund would go back into reserves and James would like to do an amendment to the budget to get the approval to spend in FY 21-22
 - 9.3.1.3.2 This requires a supplemental budget to be provided.
 - 9.3.1.3.2.1 Linda would prefer to not submit a supplemental until the end of FY.

9.4 Sue Samaniego

- 9.4.1 Foundation Board is moving forward with a project to build a brick wall.
 - 9.4.1.1 There is a website to order the bricks.
 - 9.4.1.2 This is an infrastructure and endowment fund.
- 9.4.2 Work with a donor on an endowment fund to support Cybersecurity program.

9.5 Kelly Scott

- 9.5.1 Enrollment is starting to go down overall we are down 5.2% from last year but up 10% from 2019. Rangely Campus is down 15% from last year and down 7% from 2019.

- 9.5.1.1 Ron added that as a system the trend is the same that enrollment is down.
- 9.5.2 The recruiters are working hard to contact students and a lot of efforts have been dedicated to the Experience CNCC Day on July 16th in Rangely and August 6th in Craig.
- 9.5.3 VPSS Search
 - 9.5.3.1 There are 37 candidates applied and in the folder.
 - 9.5.3.2 The committee has been gathered and meeting on Monday to determine who they group would like to interview.
- 9.5.4 James added that NPS has been a major focus for enrollment and recruitment. For Fall 2021 we have 29 current applicants – the class is typically considered full at 24 students. Only 3 are registered at this time. We need to get them registered.
- 9.5.5 AVT is also working with over 20 students who have expressed interest in attending CNCC. James and Kelly have been working with the program director to get these students registered for the event on July 16th to get those students registered.
- 9.5.6 Ron added that we are also working on athletics to get those students registered. We usually get LOI's on athletics, but they are not registered in classes.

10.0 Payment of Bills

- 10.1 A few new bills were presented.
 - 10.1.1 Two additional bills to the Post office
 - 10.1.2 A motion made by Ann Brady to pay the bills as presented seconded by Bart Nielsen. Motion carried.

11.0 Other

- 11.1 Next Meeting – July 20th at Noon in the Weiss Conference Room

12.0 Adjournment

- 12.1 Meeting was adjourned at 12:50 p.m.