

COLORADO NORTHWESTERN COMMUNITY COLLEGE
MOFFAT COUNTY AFFILIATED JUNIOR COLLEGE DISTRICT
BOARD OF CONTROL MEETING
Regular Meeting – May 20, 2019

Board Attendees: Mike Anson, Andrew Daniels, Terry Carwile, Zachary Allen, Lois Wymore and Jon Pfifer
College: Ron Granger – President, Keely Winger – Exec. Assist to the President, Jessica Wollman – Financial Aid, James Caldwell – Vice President of Business & Administration, Annette Burrow – ABE/ESL Director, John Anderson – Vice President of Student Services/Craig Campus, David May – Automotive Faculty, Karen Stillion – Cosmetology Instructor, Jan Rogers – Adjunct Instructor, Kathy Powell-Case – CTE Dean, Brad Wollman – Facilities, Kyle Kazemi – Head Women’s Soccer Coach
Audience: Brian Mackenzie, Barbara May, Jane Hume,
6:01 PM – Regular Meeting

1.0 Call to Order/Pledge of Allegiance/Moment of Silence/Roll Call

The meeting was called to order at 6:00pm. The Pledge of Allegiance was said, a moment of silence was observed, and roll call was taken

2.0 Approve/Change Agenda for the meeting

Andrew Daniels made a motion to add 5.2 to approve the budget for FY2019-2020 for MCAJCD Board and CNCC, seconded by Terry Carwile. Motion carried.

Zachary Allen inquired when that needed to be approved and Ron Granger

3.0 Audience Comments

No audience comments

4.0 Old Business

4.1 Lease Purchase Agreement with Memorial Regional Hospital

Jon Pfifer provided an update. Andrew Daniels stated that they are waiting on legal to send the official document. Jon stated that he has sent this over the Memorial Regional Health legal team for a commencement date. This will most likely be following the MRH board meeting.

4.2 Update on housing

Lois Wymore provided an update regarding some phone calls that she has received from some folks that are interested in investing in housing. At this time the housing committee will start having discussions with some investors.

4.3 Ground Squirrel Issue at Bell Tower

John Anderson stated that Critters R Us has been out the Bell Tower to mitigate the issue. Mike Anson state that he will be reaching out the folks who initially talked to him about the issue.

5.0 Action Items

5.1 Andrew Daniels made a motion to approve the minutes from the April 15, 2019 and the Treasurer’s Report, seconded by Lois Wymore. Motion carried

5.2 Andrew Daniels made a motion to approve the FY19-2020 budget with the one change noted in the work session for the election amount, seconded Terry Carwile. Andrew Daniels made another motion to amend the amount of the tuition buy down and increase it by \$24,025.25, seconded Terry

Carwile. Motion carried

Terry Carwile thanked James Caldwell for his hard work.

Zach Allen inquired about the total amount being spent is less that the amount we are bringing in. Zach Allen would like to see the board to also increase the tuition buy down line item to balance them out so that it doesn't have to be amended later. Ron Granger added that this can be added at any time and that this amount can be added into reserves.

Lois Wymore inquired why there is not line item support for Community Education.

6.0 New Business

6.1 Upcoming Election

Mike Anson stated that we do have three states up for election this year. No one is currently term limited based on which folks were appointed or elected. Terry Carwile inquired that he would like to for the entire election calendar to be sent out to the board.

Zach Allen inquired about if we should post something in our local media. Such as Facebook and maybe a press release. Brian Mackenzie does not recall any advertising that was published in the Craig Daily.

Sasha Nelson offered to work with Reuben Talbot to put together a Press Release.

7.0 President's Report, Ron Granger

Ron presented on a few things he presented in his report pertaining to all the events that took place in May. Ron also talked about presenting the budget to the State Board in June. Ron also introduced Leigh Sokol; Executive Assistant to the VPSS/Craig Campus, Kyle Kazemi; Head Women's Soccer Coach, and Sasha Nelson; Director of Community Education. Sasha presented hot off the press the Community Education Catalog being offered in Craig, Rangely, Meeker and Oak Creek. Sasha highlighted a few new programs/courses being offered in Community Education. The catalog will also be posted online in digital format. Sasha also mentioned that the prices might be a bit of a sticker shock, due to us charging what the program costs, to make sure that those courses are available to all. The MCAJCD Board did just approve for \$13,000 for tuition offset for Senior Citizen. The Board provided some names for additional instructors. Lois Wymore complemented both Sasha and Leigh about the physical catalog. Sasha stated that the catalog will go out in all kids' backpacks before end of school. Sasha mentioned the MOU being signed today with Moffat County School District for the welding program.

8.0 Vice President of Student Services/Craig Campus

John presented that we made it through Graduation and it was a nice ceremony. We have all our reverse transfer students tracked and those degrees can then be awarded their diploma at that time. As of June 3rd the Student Services team will be fully staffed. We have Bryant Cox in Admissions/Recruiting, Jennifer Businger in Advising and Retention. The team is working on getting all the degrees and certificates out in the mail.

9.0 Vice President Instruction Report, Keith Peterson

Keith Peterson was not in the meeting, but President Granger mentioned that he is currently traveling to Metro State University to have partnership discussions with their administration. Keith will have a report in June with how enrollment is going for fall. Our summer down 1% in FTE but up 2% in head count.

10.0 Vice President Business & Administration, James Caldwell

James just provided an update that his last month has been spend putting tougher the CNCC budget and it

has been submitted and no feedback has been received. James Caldwell also provided an update on the Controller position.

11.0 Foundation Liaison Report, Terry Carwile

Terry Carwile presented that the Foundation has set a date for the Craig Golf Tournament will be September 14th. The cost will be \$300 a team. The event is currently labeled as the Spartan Scramble. The committee is working on gathering sponsors, food, music, etc. Ron pointed out that Brad Wollman, came back from the NIFA Golf Tournament and they brought the idea back to Craig for the golf tournament.

12.0 City Council Liaison Update

Brian Mackenzie represented the City Council and presented that Steven Mazooka will be representing the Council. Brian talked about the presentation by Jarrod Ogden during the Community Networking meeting today. He mentioned that in partnership with the CNCC the City is moving forward quickly with the incubator concept to bring in new businesses. There will be an incubator center to help build cooperative workspace and networking opportunities for small start-up businesses. Brian stated that the Bell Tower has been looked at for the incubator but they would also like to consider space downtown.

13.0 Other Business

14.0 Adjourn

Mike Anson asked for board members to entertain a motion to adjourn, Andrew Daniels motioned to adjourn. Zachary Allen seconded. Motion carried.

Respectfully submitted by:


Zachary Allen, Board Secretary